



बड़ौदा यू.पी.बैंक
Baroda U.P. Bank

Ref: 2023-24/ROB/PE/17

Dated: 22-08-2023

SHORT TERM TENDER NOTICE

Sealed quotations are invited for and on behalf of Baroda U.P. Bank, Regional Office, Basti from existing Empanelled Printers of BUPB as well as Competent & Experienced printers also for printing and supply of various stationery items mentioned in proforma enclosed herewith.

The applicants have to satisfy the following eligibility criteria in this regard (shown under head 'A' below)

- A. (i) Applicants must possess at least 3 years experience in the line of supplying various stationery materials to the banks/Public Sector undertakings.
(ii) Applicants must have the financial capacity to execute order i.e. to print and supply the Bank's stationery (Ledgers/books/forms and other stationery items) within a time bound period.
(iii) Printers must have own printing press/workshop & the godown, and must be registered in the name of the applicant.
(iv) Applicants must be in a position to submit, PAN, Income Tax, GST number as well as the audited Financial statement for the last 3 years.
- B. Please submit your quotation in sealed envelope on said proforma and all pages of proforma should be duly signed /authenticated with firm's seal.
- C. The quotations must be submitted in sealed envelope superscribing "Quotation for Printing of Stationery items" to our office **Baroda U.P. Bank, Regional Office, Basti-272001 (UP)** during office hours latest by 2.00 PM on 08-09-2023 by post/by hand.
- D. For any query, please contact :
(A) Mobile No. 9721800886
(B) e-mail : pe.robsti@purvanchalbank.co.in
- D. Please note that the Bank reserves the right to accept or reject any/all quotation without assigning any reason.**
- E. The quotations will be opened on 08-09-2023 at 04.00 PM at our Regional Office .**
- F. Detail can be downloaded from our website www.barodaupbank.in

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G. Other terms and Conditions:

1. Rate should be quoted inclusive of freight charges.
2. While quoting the rates, please insure specified size and paper quality of respective mentioned GSM should only be used for printing, inferior quality of paper if used will be rejected outrightly and no justification /correspondence will be entertained by bank in this regard.
3. Delivery at our specified centre or Regional office, Basti.
4. Quoting incredibly low value of items with a view of subverting the tender process shall be outrightly rejected.
5. Only offset printing will be accepted.
6. GST will be extra.
7. Sample of paper must be enclosed with quotation.
8. Bank will ask for EMD/Security Deposit from successful printers.
9. Payment will be released after examine/ checking the quality of stationery by Lab/ forensic test.
10. **The rates quoted should be valid till 31-03-2024**


Regional Manager

Encl: Annex-1,2

