



**बड़ौदा यू.पी.बैंक**  
**Baroda U.P. Bank**

प्रधान कार्यालय : बुद्ध विहार व्यावसायिक योजना, तारामंडल, गोरखपुर-273016  
शिविर कार्यालय : ए-1, सिविल लाइंस, रायबरेली-229001, फोन : 0535-2702075  
e-mail : ho@barodauprb.co.in

## **Web-Notice for Empanelment of Valuers**

**Baroda U. P. Bank** is a leading Regional Rural Bank with more than **2000** Branches/Offices geographically located in Uttar Pradesh with its **Head Office** at **Gorakpur** and **Regional Offices** at **Allahabad, Amethi, Bareilly, Faizabad, Fatehpur, Kanpur Dehat, Kanpur Nagar, Kaushambi, Pratapgarh, Raibareli, Sahjahanpur, Sultanpur, Azamgarh, Chandauli, Gazipur, Jaunpur, Mau, Sant Ravidas Nagar (Bhadohi), Varanasi, Gorakhpur-I, Gorakhpur -II, Basti, Deoria, Kushinagar, Mahrajganj, Sant Kabir Nagar, Siddharth Nagar, Ballia-I, Ballia-II, and Etawah** caters to the banking needs of 31 Districts of Uttar Pradesh.

**Baroda U. P. Bank** invites application on prescribed format for empanelment of valuers for valuation of (i) Immovable Properties (ii) Agricultural Lands (iii) Plant & Machinery etc. The interested Valuers, fulfilling essential qualifications and experience may submit their applications duly filled in and supported by requisite documents/papers etc. in properly sealed cover to the **Regional Manager, Baroda U. P. Bank**, (at nearest Regional Office mentioned as above) during office hours on or before **15.05.2020** at 3.00 p.m. and no application will be accepted after the above date, Incomplete applications will be rejected. Application forms, eligibility criteria and other details can be downloaded from our website **www.barodagraminbank.com**.

The duration of empanelment shall be for a maximum period of three years subject to annual performance review. Bank reserves the right to reject any offer without assigning any reasons thereof.

**General Manager**

**Date : 16.04.2020**

# Application for Empanelment of Valuer with Bank

*(Only those persons who are registered as valuer under Wealth Tax act 1957 should apply. For partnership firms all the partners should be registered valuers)*

No.:

Date:

**Application for empanelment as valuer of [Strike whichever is not applicable]**

**(A) Immovable properties  
(other than agricultural lands, plantations, mines and quarries)**

**(B) Plant & Machineries**

To,  
**The Regional Manager  
Baroda U.P. Bank  
Regional Office :**

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Dear Sir,

I/we hereby apply for empanelment as valuers of fixed assets and furnish hereunder the requisite biodata/information/documentation for your consideration.

1. Name of the Applicant.....

2. Constitution Individual/Proprietorship/Partnership.....

3. Firm's Details

3.a

Address.....  
.....  
.....  
.....

3.b Phone No.....Landline  
.....Mobile.....

3.c

Email.....

3.d Date of establishment.....

3.e Date of registration under WT Act.....

3.f Registration number under WT Act.....

3.g Under Rule 8A of WT act registered as valuer of.....

3.h Membership/affiliation details with professional valuer/surveyor bodies

Name of the Body	Member since	Membership type	Membership No.	Specification, if any

3.i Firm's PAN / TAN.....

3.j Undertaking valuation of assets since  
Tasks handled in last 3 years with name of clients **Attach separate sheet if required**

3.k Details of present set up / infrastructure available to deal with valuation works

3.l Details of existing empanelment

3.m Names of proprietor / all partners (also mention managing/key/senior partner)

- 1
- 2
- 3
- 4

4. Particulars of individual/proprietor/partners  
**Particulars for each partner are to be provided (separate pages may be used for each partner to provide information in prescribed format)**

4.a Personal details

Name .....Nationality.....

Son/daughter/wife of.....

Sex.....Date of Birth..... Age.....PAN.....

Address.....  
.....  
.....

Telephone..... Mobile.....

Email.....

4.b Educational qualifications

Sl	Qualification	Nature*	Board/University/Examining Body	Year of Passing

\* Certificate/diploma /degree

4.ba Professional qualifications

Sl	Qualification	Nature**	University/Institution/Examining Body	Date of Award

\*\* Graduate degree/diploma/Post Graduate degree/ Certificate/diploma/Professional certificate

4.c Details of registration under W.T. Act

Date of registration	Registration No.	Registered as valuer of

4.d Membership / affiliation details

Name of the Body	Member since	Membership type	Membership No.	Specification, if any

4.e Work experience details

<b>Undertaking valuation of assets since</b>	
In Individual capacity:	
Under this firm:	
Under other firm(s):	
<b>Tasks handled in last 3 years with name of clients [Attach separate sheet if required]</b>	
In Individual capacity:	
Under this firm:	
Under other firm(s):	

4.f Whether proprietor/partner of any other firm, If so, name and address

.....  
 .....  
 .....

4.g Duration with the applicant firm.....

4.h Whether empanelled / registered with others as valuers, If so give details

.....  
 .....  
 .....  
 .....  
 .....

5 Undertakings / Declarations

5.a I/We do hereby undertake that *[strike out which is not applicable]*

I/we/none of our employees are ex-employee of your Bank,  
OR

I/..... of our partners/..... of our employees was/were ex-employees of your Bank (give details, viz.

Name, EC No. and Date of retirement/resignation) but ceased to be under your employment since last 3 years or more.

AND

I/We shall not induct/employ any partner/employee during the tenor of our empanelment as a valuer, who is/are within the abovementioned cooling period of 3 years from the date of retirement / resignation

5.b I/We do hereby solemnly declare and affirm that

- I/We am/are a citizen of India
- I/We have not been removed/dismissed from service/employment earlier
- I/We have not been convicted of any offence and sentenced to a term of imprisonment
- I/We have not been found guilty of misconduct in professional capacity
- I/We have not been convicted of an offence connected with any proceeding under the I.T. act 1961 &/or W.T. Act 1957 &/or G.T. Act 1958
- I/We am/are not undischarged insolvent(s)
- There are no complaints against me/us, registered with CBI/SFIO/Police/Courts of law
- I/We have not been blacklisted/depanelled by any bank/FI/IBA/others in the past
- I/We have valid Pan Card number/GST number as applicable

5.c I/We do hereby undertake to execute the valuation works entrusted upon me/us abiding by the Standards & Procedures as laid down by the Bank and/or Institution of Valuers and/or such

other professional bodies and/or IBA

5.d I/We solemnly declare that the information furnished above is complete and entirely true and

nothing has been concealed if found incorrect I shall be fully responsible for the consequences.

I/We also affirm that terms & conditions of Baroda Uttar Pradesh Gramin Bank relating to empanelment of Valuers are acceptable to us and I/We also undertake to keep the Bank informed of any events/happenings which would make me/us ineligible for empanelment / remaining empanelled as valuer

For & on behalf of ..... (Firm)

Date:  
Place:

(Signature)  
Name  
Designation

(Signature)  
Name  
Designation

(Signature)  
Name  
Designation

(Signature)  
Name  
Designation

*[All partners to subscribe their signatures]*

List of enclosures:

- 1..... 2..... 3..... 4.....  
 5..... 6..... 7..... 8.....  
 9..... 10..... 11..... 12.....

**Self-attested documents to be provided along with the application**

- Identity and address proofs of the applicant valuer/proprietor/all partners
- Copy of Trade License
- Copy of registered partnership deed (in case of partnership firms)
- Copies of PAN Card of the applicant valuer/proprietor/all partners
- IT returns of last 3 years
- Copies Registration Certificate of the applicant valuer/proprietor/all partners under W.T. Act
- Evidences of professional qualifications and experience of the applicant valuer/proprietor/all partners
- Evidences of enrolment/ registration as valuers with professional bodies
- Evidences of existing empanelment, if any, with PSBs, FIs, Supreme Court, High Courts, Govt authorities/departments, etc

**Valuer's / Valuer Firm's Letterhead**  
**(Format of undertaking to be submitted by the valuers for empanelment)**  
**UNDERTAKING**

Date: \_\_\_ / \_\_\_ /

To,  
**The Regional Manager**  
**Baroda U.P. Bank**  
**Regional Office :**  
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**Ref.: Empanelment of Valuer**

Dear Sir,

I / We

i) \_\_\_\_\_ S/o, D/o, W/o \_\_\_\_\_  
ii) \_\_\_\_\_ S/o, D/o, W/o \_\_\_\_\_  
iii) \_\_\_\_\_ S/o, D/o, W/o \_\_\_\_\_

do hereby solemnly affirm / confirmed / undertake / declare and state that:

1. I / We am / are citizen(s) of India.
2. I / We have not been removed / dismissed from service / employment earlier.
3. I / We have not been convicted of any offence and sentenced to a term of imprisonment.
4. I / We have not been found guilty of misconduct in professional capacity.
5. I / We am / are not undischarged insolvent.
6. I / We have not been convicted of an offence connected with any proceeding under the Income Tax Act 1961, Wealth Tax Act 1957 or Gift Tax Act 1958.
7. Our PAN card number / GST number is mentioned in relevant filed.
8. I / We undertake to keep you informed of any events or happenings which would make me / us ineligible for empanelment as valuer.
9. I / We have not concealed or suppressed any material information, facts and records and I / We have made a complete and full disclosure.
10. I / We shall act with independence, integrity and objectivity while carrying out valuation work.
11. I / We shall carry out all valuation works with an independent mind and shall not come under any influence of anybody.
12. I / We am / are not related to any of the personnel in the department / division of the Bank dealing with valuation work directly.

For & on behalf of ..... (Firm)

(Signature)	(Signature)	(Signature)	(Signature)
Name	Name	Name	Name
Designation	Designation	Designation	Designation

*[All partners to subscribe their signatures]*

Date: \_\_\_ / \_\_\_ / 2020

Place: \_\_\_\_\_

Name of the applicant organization \_\_\_\_\_  
Address \_\_\_\_\_

## Code of Conduct

### Ref. Empanelment of Valuer

**All valuers empanelled with Bank shall strictly adhere to this code of conduct:**

1. To express an opinion only when it is founded on adequate knowledge and honest conviction.
2. To refrain from misrepresenting qualifications or work experience.
3. To treat all information procured during the course of the business as confidential.
- 4 . To observe integrity and fair play in the practice of the profession.
5. To refrain from undertaking to review the work of another valuer of the same client except under written orders from the bank or housing finance institution and with knowledge of the concerned valuer.
6. To give unbiased valuation report conforming to standards and conforming to the objective opinion of the property and not to attempt merely to accommodate the interests of the client.
7. To steer clear of situations where interests and duty clash.
8. To conduct oneself in such a manner that will not prejudice the professional status or reputation of the profession
9. To follow this code as amended or revised from time to time.

For & on behalf of ..... (Firm)

(Signature)

Name

Designation

*[All partners to subscribe their signatures]*

(Signature)

Name

Designation

(Signature)

Name

Designation

(Signature)

Name

Designation

Name of the applicant

organization \_\_\_\_\_

Address \_\_\_\_\_

**Date:** \_\_\_ / \_\_\_ / 2020

**Place:** \_\_\_\_\_