



बड़ौदा यू.पी.बैंक
Baroda U.P. Bank

RO/ALLA/2/P&E/2021-22/75

Date:-02.03.2022

Tender of Stationary Printing for Allahabad Region

Baroda UP Bank Regional Office Allahabad, 3 D Tashkant Marg Civil Line, invites sealed tender for Stationary Printing for Allahabad region from all the concerning vendors, discriptions are as under;

1. Tender issuing date : 02.03.2022
2. Last date for submission of tender : 21.03.2022 at 4:00 PM
3. Date of opening of tender : 22.03.2022 at 3.00 PM
4. Contact Number : 7311121755
5. Tender to be address to **The Regional Manager
Baroda UP Bank,
Regional Office- Allahabad, 3D Tashkant Marg Civil Line;
211001**

Terms and condition of tender:

- Ø Rates should be quoted on the space provided in **annexure attached only**. No other sheet/form should be used for quoting rates.
- Ø The competent authority (bank) does not bind themselves to accept the lowest or to give any reasons for its decision of acceptance or rejection of tenders.
- Ø Incomplete in any respect or conditional tender shall liable to be rejected.
- Ø Rates quoted only by bank's empanelled vendors will be consider/accepted.

Other conditions:

- Ø The registration number of the firm along with **GST no.** allotted by the authorities must be submitted.
- Ø **PAN NUMBER** of the firm allotted by the income tax authorities should be submitted (without which the vendor's bid would become invalid and shall be liable to reject)
- Ø Conditional tenders shall not be accepted on any ground and shall be rejected straight.
- Ø Any deviation of the conditions given by the purchaser will not be accepted and bid will be rejected without assigning any reasons.
- Ø If any clarification is required the same should be obtained before submitting the bid.

Regional Office : 3 D Tashkant Marg Civil Line Allahabad 211001 (U.P.)
E-mail: roalla@barodauprrb.co.in; Fax-0532-2407653 Mo.7311121755,7311121764,

Handwritten signature/initials



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- Ø The entire document must be signed with the seal and attached as mark of acceptance of terms and condition.
- Ø BUPB reserve the right to accept or reject any bid whole or in parts without assigning any reason thereof.
- Ø Bank's decision will be final and no correspondence will be entertained in this regard.
- Ø In case of delays in submission/non submission of bids ,Bank will not assume any responsibility.
- Ø Bank may reject any or all quotations without assigning any reason.

Tender submission:

Submission of tenders in sealed envelope super scribing "Tender of stationary printing" addressed to "The Regional Manager Baroda UP Bank, Regional Office- Allahabad, 3D Tashkant Marg Civil Line; 211001", Complete in all respect latest by 4.00 PM dated- 21.03.2022 Tenders received after that shall not be entertained.

Tender must be submitted through hand to hand or through registered/speed post.

Evaluation of tender:

Quoting incredibly low value of items with a view of subverting the tender process shall be rejected straight away.

Yours faithfully,

(Soran Singh)
Regional Manager

SPECIFICATIONS

Sl.	Name of Item	F.No.	SIZE in cm	PAPER TYPE & GSM	No. of Leaves excluding cover	PRINTING	PACKING	Quantity	Rate Per Unit(Rs)
1	Mudra Loan-Documentation Booklet	DB-06	22 cm x 26.5 cm	Inner Pages 80 GSM SS Maplitho-Orient/Century/Trident mills Cover Pages 120 GSM Cardsheet Light Yellow Color Orient/Seshasayee/Star mills	27 leaves/ 54 pages	Single color printing on cover page (1, 2 & 3 only) and inside pages. Book binding with staples and side rexine patli	Packing of 50 booklets in each packet should be packed in Kraft paper with paper label indicating Name & Quantity (BOLD) on each packet.	500.00	
2	Loan for Salaried Employees-Documentation Booklet	DB-04	22 cm x 26.5 cm	Inner Pages 80 GSM SS Maplitho-Orient/Century/Trident mills Cover Pages 140 GSM Cardsheet White Color Orient/Seshasayee/Star mills	16 leaves/ 32 pages	Single color printing on cover page (1, 2 & 3 only) and inside pages. Book binding with staples and side rexine patli	Packing of 50 booklets in each packet should be packed in Kraft paper with paper label indicating Name & Quantity (BOLD) on each packet.	1200.00	
3	Self Help Group-Documentation Booklet	DB-03	22 cm x 26.5 cm	Inner Pages 80 GSM SS Maplitho-Orient/Century/Trident mills Cover Pages 120 GSM Cardsheet Light Blue Color Orient/Seshasayee/Star mills	11 leaves/ 22 pages	Single color printing on cover page (1, 2 & 3 only) and inside pages. Book binding with staples and side rexine patli	Packing of 50 booklets in each packet should be packed in Kraft paper with paper label indicating Name & Quantity (BOLD) on each packet.	500.00	
4	Saral Vyapar Rin Yojna-Documentation Booklet	DB-02	22 cm x 26.5 cm	Inner Pages 80 GSM SS Maplitho-Orient/Century/Trident mills Cover Pages 140 GSM Cardsheet Light Pink Color Orient/Seshasayee/Star mills	17 leaves/ 34 pages	Single color printing on cover page (1, 2 & 3 only) and inside pages. Book binding with staples and side rexine patli	Packing of 50 booklets in each packet should be packed in Kraft paper with paper label indicating Name & Quantity (BOLD) on each packet.	150.00	
5	Kisan Credit Card-Documentation Booklet	DB-01	22 cm x 26.5 cm	Inner Pages 80 GSM SS Maplitho-Orient/Century/Trident mills Cover Pages 140 GSM Cardsheet Light Green Color Orient/Seshasayee/Star mills	26 leaves/ 52 pages	Single color printing on cover page (1, 2 & 3 only) and inside pages. Book binding with staples and side rexine patli	Packing of 50 booklets in each packet should be packed in Kraft paper with paper label indicating Name & Quantity (BOLD) on each packet.	8500.00	
6	Transfer Voucher	F-290	18 cm x 13.5 cm	57 GSM Century/sirpur/ballarpur/Andhra/orient white	100 leaves pad	Single color printing on one side only. 100 leaves gum pad with one LBS straw board at bottom & full craft paper on top & paste	Packet of 20 pads in craft paper with paper label indicating Form Number, name & quantity(BOLD) on each packet. Three packets of 20 pads in one bundle tied with string.	2000.00	

	Common Deposit Slip					Printing on one side in English & other side in Hindi and duly numbered serially on one side only and hard perforation bounded with one LBS straw board at bottom & full craft paper on top & paste	Packet of 20 pads in craft paper with paper label indicating Form Number, name & quantity(BOLD) on each packet. Three packets of 20 pads in one bundle tied with string.	4000.00	
7		F-405	28 cm x 11 cm	70 GSM Century/sirpur/ballarpur/ Andhra/orient white	100 leaves pad	Single side in two colour bilingual printing with bank's emblem. One LBS straw board at bottom & full craft paper on top & paste	Packet of 20 pads in craft paper with paper label indicating Form Number, name & quantity(BOLD) on each packet. Three packets of 20 pads in one bundle tied with string.	8000.00	
8	S.B.Withdrawal Slip	F-292	18 cm x 10.5 cm	70 GSM Century/sirpur/ballarpur/ Andhra/orient white	100 leaves pad	4 color printing on front & two color printing on back & inside cover pages (2 & 3) & single color on other inner pages. Each Passbook should be centre stitched with a fine quality thread.	Packing of 100 passbooks in each packet & 4 Packets in a bundle. Passbook should be packed in craft paper with paper label indicating Form Number, name & quantity (BOLD) on each packet.	1000000.00	
9	CBS Passbook	PB-01	14.4 cm x 10.5 cm (close site)	Inner Pages 70 GSM Century/ Sirpur/Ballarpur /Andhra/Orient white Maplitho Cover Pages 250 GSM Ballarpur Art Card	10 leaves/20 pages excluding cover	Packets of 20 pads in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet.Four packets of 20 pads in one bundle tied with string.	100.00		
10	Composite Hypothication Agreement for Non-Agriculture Loan	LD-04	22 cm x 26.5 cm	80 GSM SS Maplitho-Orient/Century/Trident mills	4Leaves/8Pages Both Side Printing & 25 Forms/ Pad	Both Side Printing in white colour paper	Packets of 5 pads in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet.Four packets of 5 pads in one bundle tied with string.	200 pad	
11	Authority Letter Cum letter of Instalment cum undertaking	LD-10	22 cm x 26.5 cm	80 GSM SS Maplitho-Orient/Century/Trident mills	50 leaves/ pad	50 Leaves gum pad one side printing hard base and one page extra	Packets of 5 pads in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet.Four packets of 5 pads in one bundle tied with string.		

12	Letter Of Acknowledgment of Debt (L.A.D.)	LD-19	22 cm x 26.5 cm	80 GSM SS Maplitho-Orient/Century/Trident mills	1 Leaves/2 Pages Both Side Printing & 50 Forms/ Pad	50 Leaves gum pad one side printing hard base and one page extra	Packets of 10 pads in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet.Four packets of 10 pads in one bundle tied with string.	1000 pad	
13	V.I.N.I.Y.O.J.A.N Recurring deposit Letter	LD-20	22 cm x 26.5 cm	80 GSM SS Maplitho-Orient/Century/Trident mills	25 leaves/ pad	25 Leaves gum pad one side printing hard base and one page extra	Packets of 20 pads in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet.Four packets of 20 pads in one bundle tied with string.	300 pad	
14	Draft Undertaking From Legal Heirs	LD-21.2	22 cm x 26.5 cm	80 GSM SS Maplitho-Orient/Century/Trident mills	25 leaves/ pad	25 Leaves gum pad one side printing hard base and one page extra	Packets of 20 pads in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet.Four packets of 20 pads in one bundle tied with string.	300 pad	
15	Cash Balance Book	LD-21.2	28.5 cm x 22.5 cm(23*36 *1/8)	Inner Pages 80 GSM Ledger Paper century mills, Full cloth bindin With 2 pound cardboard	180 leaves/(360 Pages)	single colour printing on both sides	Packets of 10 Books in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet.	200.00	
16	Receipt & Payment Register	R-3	21cm x 32 cm	Inner Pages 70 GSM Ledger Paper century mills, Full cloth bindin With 2 pound cardboard	180 leaves/(360 Pages)	single colour printing on both sides	Packets of 10 Books in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet.	500.00	
17	Form 60/61		22 cm x 26.5 cm	80 GSM SS Maplitho-Orient/Century/Trident mills	50 leaves/ pad	50 Leaves gum pad one side printing hard base and one page extra	Packets of 5 pads in one bundle tied with string.	200 pad	
18	ATM Form		22 cm x 26.5 cm	80 GSM SS Maplitho-Orient/Century/Trident mills	50 leaves/ pad	50 Leaves gum pad one side printing hard base and one page extra	Packets of 5 pads in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet.Four packets of 5 pads in one bundle tied with string.	500 Pad	

19	Mobile Banking Form	22 cm x 26.5 cm	80 GSM SS Maplitho-Orient/Century/Trident mills	50 leaves/pad	50 Leaves gum pad one side printing hard base and one page extra	Packets of 5 pads in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet.Four packets of 5 pads in one bundle tied with string	300 pad	
20	House Loans Booklet	22 cm x 26.5 cm	Inner Pages 80 GSM SS Maplitho-Orient/Century/Trident mills Cover Pages 120 GSM Cardsheet Light Yellow Color Orient/Seshasayee/Star mills	23 leaves/ 46 pages	Single color printing on cover page (1, 2 & 3 only) and inside pages. Book binding with staples and side rexine patli	Packing of 50 booklets in each packet should be packed in Kraft paper with paper label indicating Name & Quantity (BOLD) on each packet.	100.00	
21	Car Loans Booklet	22 cm x 26.5 cm	Inner Pages 80 GSM SS Maplitho-Orient/Century/Trident mills Cover Pages 120 GSM Cardsheet Light Yellow Color Orient/Seshasayee/Star mills	18 leaves/ 36 pages	Single color printing on cover page (1, 2 & 3 only) and inside pages. Book binding with staples and side rexine patli	Packing of 50 booklets in each packet should be packed in Kraft paper with paper label indicating Name & Quantity (BOLD) on each packet.	100.00	
22	Stock Register	21cm x 32 cm	Inner Pages 70 GSM Ledger Paper century mills, Full cloth bindin With 2 pound cardboard	100 leaves(200 Pages)	single colour printing on both sides	Packets of 10 Books in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet	100.00	
23	Insurance Register	21cm x 32 cm	Inner Pages 70 GSM Ledger Paper century mills, Full cloth bindin With 2 pound cardboard	100 leaves(200 Pages)	single colour printing on both sides	Packets of 10 Books in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet	100.00	
24	Security Register	21cm x 32 cm	Inner Pages 70 GSM Ledger Paper century mills, Full cloth bindin With 2 pound cardboard	100 leaves(200 Pages)	single colour printing on both sides	Packets of 10 Books in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet	100.00	
25	Loan Application Register	21cm x 32 cm	Inner Pages 70 GSM Ledger Paper century mills, Full cloth bindin With 2 pound cardboard	180 leaves(360 Pages)	single colour printing on both sides	Packets of 10 Books in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet	100.00	
26	Renewal Register	21cm x 32 cm	Inner Pages 70 GSM Ledger Paper century mills, Full cloth bindin With 2 pound cardboard	100 leaves(200 Pages)	single colour printing on both sides	Packets of 10 Books in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet	100.00	

27	Mortgage Register	21cm x 32 cm	Inner Pages 70 GSM Ledger Paper century mills, Full cloth bindin With 2 pound cardboard	100 leaves(200 Pages)	single colour printing on both sides	Packets of 10 Books in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet	100.00	
28	LAD Register	21cm x 32 cm	Inner Pages 70 GSM Ledger Paper century mills, Full cloth bindin With 2 pound cardboard	180 leaves(360 Pages)	single colour printing on both sides	Packets of 10 Books in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet	200.00	
29	CERSAI Register	21cm x 32 cm	Inner Pages 70 GSM Ledger Paper century mills, Full cloth bindin With 2 pound cardboard	100 leaves(200 Pages)	single colour printing on both sides	Packets of 10 Books in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet	100.00	
30	CGTmse Register	21cm x 32 cm	Inner Pages 70 GSM Ledger Paper century mills, Full cloth bindin With 2 pound cardboard	100 leaves(200 Pages)	single colour printing on both sides	Packets of 10 Books in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet	100.00	

Total ₹