



बड़ौदा यू.पी. बैंक
Baroda U.P. Bank

REF: BUPB: ROVARA: P&E: RFP::2022-23

Date: 07-07-2022

TENDER FOR REFILLING OF FIRE EXTINGUISHER OF BRANCH/OFFICE

BARODA UP BANK, REGIONAL OFFICE, Varanasi invites sealed tender for Refilling of Fire Extinguisher installed at our Branches and Regional Office situated at Varanasi District from all the concerning vendors, descriptions are as under :-

1. **FIRE EXTINGUISHER SPECIFICATIONS** : 3 Kg CO₂ Type
2. Tender issuing date : 07.07.2022
3. Last date for submission of Tender : 18.07.2022 at 2.00 PM
4. Date of opening of Tender : 18.07.2022 at 4.30 PM
5. Contact Number : 7007927127

REFILLING OF FIRE EXTINGUISHER EFFECTIVE DATE : From 01.08.2022

ELIGIBILITY:

- Only those vendors who have minimum Three-year experience of **Refilling of fire extinguisher** in PSU's, Government organizations/Private banks/Engineering colleges etc. (attach copies of service allotment and satisfactory service letter from institution).
- The Bidder should have/will setup local service support office at Varanasi.

VALIDITY OF RATES:

- The Rate Contact with the selected vendor will be valid up to a period of two Year from the date of acceptance of the rates.
- The contract will be effective from 01.08.2022 to 31.07.2022 and may be renewed for one next year.
- Under the contract, the defective/Non-functioning parts of equipment's spares will be replaced without any cost.
- During the period of Contract, Firm has to Visit branches on quarterly basis/requirement of branches without any extra cost.

BID SUBMISSION:

- The sealed tenders must reach the **COMPLETED IN ALL RESPECT LATEST BY 2:00 PM ON 18.07.2022**. Bids received after that shall not be entertained.

THE REGIONAL MANAGER,
Baroda U.P. Bank Regional Office
J 12/140, D-1, Gulab Badi, Chauka Ghat, Varanasi- 221002
E-mail Address: planning.rovara@barodauprb.co.in

- Bids must be submitted through hand to hand or through registered Post.
- The Bid submission is as per mentioned guidelines only.

>> ENVELOPE MUST CONTAIN ALL THE DOCUMENTS GIVEN BELOW:

- Annexure – 'A' and 'B' duly filled with all the details and seal and signature of firm.
- Attested photocopy of document of registration of firm along with GSTIN No.
- Photo copy of PAN Number duly attested.
- Photo copy of GSTIN number duly attested.
- The entire tender document duly signed by the vender as a mark of acceptance of term and conditions of the tender document.
- All the documents should be self-attested along with stamp of the Firm.

IF ANY OF THE ABOVE DOCUMENTS IS/ARE NOT SUBMITTED OR IF SUBMITTED BUT IS NOT DULY ATTESTED, THE BID WILL BE REJECTED.

क्षेत्रीय कार्यालय, जे-12/140-डी-1, गुलाब बाड़ी, चौकाघाट, वाराणसी-221001, दूरभाष: 0542-2201094

Regional Office, J-12/140-D-1, Gulab Badi, Chaukaghat, Varanasi-221001, Telephone: 0542-2201094

e-mail: ROVARA@barodauprb.co.in





IT MUST BE MENTIONED ON ENVELOPE "DOCUMENT SUBMITTED FOR BID OF REFILLING OF FIRE EXTINGUISHER".

>> ENVELOPE MUST BE SUPERSCRIBED "BID FOR BID OF REFILLING OF FIRE EXTINGUISHER".

PROCESS & TIME FRAME:

Bids will be opened on 18.07.2022 at 04:30 PM at Regional Office, Varanasi. Bidders can depute their representative (only one) to present at the time of opening & processing of bid.

No separate intimation will be given in this regard to the bidders.

EVALUATION OF BIDS:

➤ Quoting incredibly low value with a view of subverting the tender process shall be rejected straight away.

SINGLE POINT OF CONTACT FOR SUPPORT:

➤ Bidder has to provide details of single point of contact viz. designation, address, email address, telephone/mobile No. for communicating and information for work progress.

PAYMENT TERMS:

➤ Payment will be made by Regional Office after successful work completion at all branches and office subjected to the satisfactory report and duly recommendation of concerned branch/office of your work.

➤ Minimum one visit of each branch for refilling of fire extinguisher and training for handling of fire extinguisher. (Visit Certificate to be countersigned by Branch Heads is Compulsory).

OTHER TERMS AND CONDITIONS:

- The registration number of the firm along with the GSTIN no. allotted by the authorities must be submitted.
- PAN number of the firm allotted by the income tax authorities should be submitted. (Without PAN & GSTIN Registration the vendor's bid would become invalid and same shall be rejected).
- The bid must accompany the income tax returns for the last three years.
- Conditional tenders shall not be accepted on any ground and shall be rejected straight away.
- Any deviation of the conditions given by the purchaser will not be accepted and the bid will be rejected without assigning any reasons.
- If any clarification is required, the same should be obtained before submitting the bid.
- The entire tender document must be signed with the seal and attached as mark of acceptance of terms and conditions.
- Any dispute will be under Varanasi jurisdiction.

RIGHT TO REJECT BIDS:

- Bank reserves the right to accept or reject any quotation or cancel the entire process at any stage without assigning any reason whatsoever. The bank does not bind itself to accept the lowest of any quotation and reserves to itself the right to accept or reject any or all quotations, either in whole or part, without assigning any reason for doing so.
- The selected bidder is found to be unsatisfactory response/performance.

REQUEST FOR INFORMATION:

All queries relating to the RFP, technical or otherwise, must be either in writing or by email only at Planning.rovara@barodauprrb.co.in

Yours Faithfully

CHIEF MANAGER

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Annexure-A

Pre-Qualification Profile

Name of the Firm/Company	
Address (Head Office)	
Phone No.	
Year of Establishment	
Name of Proprietor or Name of Partner/Director/Associates	
Details and Value of major REFILLING WORK taken up during the last 3 yrs. with reputed financial organisations/banks	
List of other major customers (Work Order/ Experience/ Service certificate to the effect from the customers are to be enclosed)	
PAN Number (for TDS)	
GSTIN No. (Certificate attached)	
Any other relevant information with documents	

DETAILS OF INFRASTRUCTURE AVAILABLE

Authorised Seller Dealership (Yes/NO)	
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Signature of Authorised Signatory



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ANNEXURE-B

TENTATIVE QUANTITY OF THE EQUIPMENTS PROPOSED TO BE REFILLING OF FIRE EXTINGUISHER WORK CONTRACT AT VARIOUS BRANCHES/OFFICE.

S.No.	Items With Brief Details of Config./Make/Model	Estimated Quantity	Rate (incl. of all taxes)	Total Cost
1.	<u>REFILLING CHARGE OF CO₂ TYPE FIRE EXTINGUISHER</u>	64+3		
2.	<u>Transportation (Pick-up and delivery) charges</u>	Per Branch		
TOTAL				

- Quantity mentioned are indicative in above table and the exact quantity (Branch/Office wise) will be given in Work Order. The CAMC charges will be paid on pro-rata basis.
- Quoted Rate will include AMC services for period of 01 year.
- The quantity is estimated and may vary.
- The lowest vender will be awarded as per total cost of CAMC of all items from Sr. No. 1 to 2.
- Work rates should include service charge of engineer inclusive of all charges. No extra charge will be payable for travelling, boarding and any other expenses.
- Preventive measures should be carried out once. (Visit Certificate to be countersigned by Branch Heads is Compulsory).
- GST will be paid extra as per GOI Norms.

Signature of Authorised Signatory



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