

RO/PRAYAGRAJ/04/P&E/2023-24/11

Date:- 27.04.2023

Tender of Stationary Printing for Prayagraj Region

Baroda UP Bank Regional Office Prayagraj, 3 D Tashkant Marg Civil Line, invites sealed tender for Stationary Printing for Prayagraj region from all the concerning vendors, disreptions are as under;

1. Tender issuing date : 27.04.2023
2. Last date for submission of tender : 11.05.2023 at 05:00 PM
3. Date of opening of tender : 12.05.2023 at 12:00 PM
4. Contact Number : 7839884105, 9793138316
5. Tender to be address to

The Regional Manager

Baroda UP Bank,

3D Tashkant Marg Civil Line, Prayagraj, 211001

Regional Office- Prayagraj

Terms and condition of tender:

- Ø Rates should be quoted on the space provided in **annexure attached only**. No other sheet/form should be used for quoting rates.
- Ø The competent authority (bank) does not bind themselves to accept the lowest or to give any reasons for its decision of acceptance or rejection of tenders.
- Ø Incomplete in any respect or conditional tender shall liable to be rejected.
- Ø Rates quoted only by bank's empanelled vendors will be consider/accepted.

Other conditions:

- Ø The registration number of the firm along with **GST no.** allotted by the authorities must be submitted.
- Ø **PAN NUMBER** of the firm allotted by the income tax authorities should be submitted (without which the vendor's bid would become invalid and shall be liable to reject)
- Ø Conditional tenders shall not be accepted on any ground and shall be rejected straight.
- Ø Any deviation of the conditions given by the purchaser will not be accepted and bid will be rejected without assigning any reasons.
- Ø If any clarification is required the same should be obtained before submitting the bid.
- Ø The entire document must be signed with the seal and attached as mark of acceptance of terms and condition.

Regional Office : 3 D Tashkant Marg Civil Line Prayagraj 211001 (U.P.)
E-mail: roalla@barodauprrb.co.in; Fax-0532-2407653 Mo.7311121755,7311121764,

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Baroda U.P. Bank

- Ø BUPB reserve the right to accept or reject any bid whole or in parts without assigning any reason thereof.
- Ø Bank's decision will be final and no correspondence will be entertained in this regard.
- Ø In case of delays in submission/non submission of bids ,Bank will not assume any responsibility.
- Ø Bank may reject any or all quotations without assigning any reason.

Tender submission:

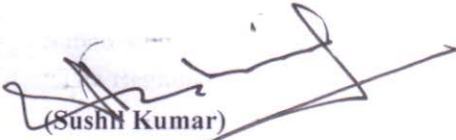
Submission of tenders in sealed envelope super scribing "**Tender of stationary printing**" addressed to "**The Regional Manager Baroda UP Bank, Regional Office- Prayagraj, 3D Tashkant Marg Civil Line; 211001**", Complete in all respect latest by **05.00 PM dated- 11.05.2023** Tenders received after that shall not be entertained.

Tender must be submitted through hand to hand or through registered/speed post.

Evaluation of tender:

Quoting incredibly low value of items with a view of subverting the tender process shall be rejected straight away.

Yours faithfully,


(Sushil Kumar)
Regional Head
Prayagraj Region

Date:- 27.04.2023

SPECIFICATIONS

Sr. No.	Name of Item	F.No.	SIZE in cm	PAPER TYPE & GSM	No. of Leaves excluding cover	PRINTING	PACKING	Quantity	Rate Per Unit (Rs)
A	B	C	D	E	F	G	H	J	I
1	Mudra Loan-Documentation Booklet	DB-06	22 cm x 26.5 cm	Inner Pages GSM SS Maplitho-80 Orient/Century/Trident mills Cover Pages GSM Cardsheet Light Yellow Color Orient/Seshasayee/Star mills	27 leaves/ 54 pages	Single color printing on cover page (1, 2 & 3 only) and inside pages. Book binding with staples and side rexine patti	Packing of 50 booklets in each packet should be packed in Kraft paper with paper label indicating Name & Quantity (BOLD) on each packet.	4000	
2	Loan for Salaried Employees-Documentation Booklet	DB-04	22 cm x 26.5 cm	Inner Pages GSM SS Maplitho-80 Orient/Century/Trident mills Cover Pages GSM Cardsheet White Color Orient/Seshasayee/Star mills	16 leaves/ 32 pages	Single color printing on cover page (1, 2 & 3 only) and inside pages. Book binding with staples and side rexine patti	Packing of 50 booklets in each packet should be packed in Kraft paper with paper label indicating Name & Quantity (BOLD) on each packet.	5000	
3	Self Help Group-Documentation Booklet	DB-03	22 cm x 26.5 cm	Inner Pages GSM SS Maplitho-80 Orient/Century/Trident mills Cover Pages GSM Cardsheet Light Blue Color Orient/Seshasayee/Star mills	11 leaves/ 22 pages	Single color printing on cover page (1, 2 & 3 only) and inside pages. Book binding with staples and side rexine patti	Packing of 50 booklets in each packet should be packed in Kraft paper with paper label indicating Name & Quantity (BOLD) on each packet.	5000	
4	Saral Vyapar Rin Yojna-Documentation Booklet	DB-02	22 cm x 26.5 cm	Inner Pages GSM SS Maplitho-80 Orient/Century/Trident mills Cover Pages GSM Cardsheet Light Pink Color Orient/Seshasayee/Star mills	17 leaves/ 34 pages	Single color printing on cover page (1, 2 & 3 only) and inside pages. Book binding with staples and side rexine patti	Packing of 50 booklets in each packet should be packed in Kraft paper with paper label indicating Name & Quantity (BOLD) on each packet.	4000	
5	Kisan Tatkal Rin Yojna Booklet	DB-01	22 cm x 26.5 cm	Inner Pages GSM SS Maplitho-80 Orient/Century/Trident mills Cover Pages GSM Cardsheet Light Green Color Orient/Seshasayee/Star mills	14 leaves/ 28 pages	Single color printing on cover page (1, 2 & 3 only) and inside pages. Book binding with staples and side rexine patti	Packing of 50 booklets in each packet should be packed in Kraft paper with paper label indicating Name & Quantity (BOLD) on each packet.	4000	
6	Kisan Credit Card-Documentation Booklet	DB-01	22 cm x 26.5 cm	Inner Pages GSM SS Maplitho-80 Orient/Century/Trident mills Cover Pages GSM Cardsheet Light Green Color Orient/Seshasayee/Star mills	26 leaves/ 52 pages	Single color printing on cover page (1, 2 & 3 only) and inside pages. Book binding with staples and side rexine patti	Packing of 50 booklets in each packet should be packed in Kraft paper with paper label indicating Name & Quantity (BOLD) on each packet.	7000.00	
7	House Loans Booklet		22 cm x 26.5 cm	Inner Pages GSM SS Maplitho-80 Orient/Century/Trident mills Cover Pages GSM Cardsheet Light Yellow Color Orient/Seshasayee/Star mills	23 leaves/ 46 pages	Single color printing on cover page (1, 2 & 3 only) and inside pages. Book binding with staples and side rexine patti	Packing of 50 booklets in each packet should be packed in Kraft paper with paper label indicating Name & Quantity (BOLD) on each packet.	2000.00	

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A	B	C	D	E	F	G	H	J	I
8	Car Loans Booklet		22 cm x 26.5 cm	Inner Pages GSM SS Maplitho- Orient/Century/Trident mills Cover Pages 120 GSM Cardsheet Light Yellow Color Orient/Seshasayee/Star mills	18 leaves/ 36 pages	Single color printing on cover page (1, 2 & 3 only) and inside pages. Book binding with staples and side rexine patti	Packing of 50 booklets in each packet should be packed in Kraft paper with paper label indicating Name & Quantity (BOLD) on each packet.	2000.00	
9	RTGS/NEFT Form	F-404	28.2 cm x 22.2 cm	70 GSM Century/sirpur/ballarpur/Andhra/orient white	100 leaves pad	Both side printing one side in English & other side in Hindi in royal blue with hard perforation, 1 LBS straw board at bottom & full craft paper on top & paste	Packets of 5 pads in craft paper with paper label indicating Form Number, name & quantity(BOLD) on each packet. Four packets of 5 pads in one bundle tied with string.	500	
10	Transfer Voucher	F-290	18 cm x 13.5 cm	57 GSM Century/sirpur/ballarpur/Andhra/orient white	100 leaves pad	Single color printing on one side only. 100 leaves gum pad with one LBS straw board at bottom & full craft paper on top & paste	Packet of 20 pads in craft paper with paper label indicating Form Number, name & quantity(BOLD) on each packet. Three packets of 20 pads in one bundle tied with string.	2000	
11	Common Deposit Slip	F-405	28 cm x 11 cm	70 GSM Century/sirpur/ballarpur/Andhra/orient white	100 leaves pad	Printing on one side in English & other side in Hindi and duly numbered serially on one side only and hard perforation bounded with one LBS straw board at bottom & full craft paper on top & paste	Packet of 20 pads in craft paper with paper label indicating Form Number, name & quantity(BOLD) on each packet. Three packets of 20 pads in one bundle tied with string.	5000	
12	S.B. Withdrawal Slip	F-292	18 cm x 10.5 cm	70 GSM Century/sirpur/ballarpur/Andhra/orient white	100 leaves pad	Single side in two colour bilingual printing with bank's emblem. One LBS straw board at bottom & full craft paper on top & paste	Packet of 20 pads in craft paper with paper label indicating Form Number, name & quantity(BOLD) on each packet. Three packets of 20 pads in one bundle tied with string.	25000	
13	Account Opening Forms for Individuals	F-401	28.5 cm x 63.5 cm making -3- parts of A4 size (only one paper sheet-main sheet)	80 GSM paper of Century/sirpur/ballarpur/Andhra/orient	Single leaf with two folds(after folding size will be 28.5 cm x 21.1 cm)	Both side printing in two color.	200- Forms per packet in craft paper packing with label there on showing type of form.	50000	
14	Kisan Credit Card cum Passbook	PB-02 A	20.5 cm x 8.5 cm (close site)	Inner Pages 70 GSM Century/Sirpur/Ballarpur /Andhra/Orient white Maplitho Cover Pages 250 GSM Ballarpur Art Card	10 leaves/20 pages excluding cover	4 color printing on front & two color printing on back & inside cover pages (2 & 3) & single color on other inner pages. Each Passbook should be centre stitched with a fine quality thread.	Packing of 100 passbooks in each packet & 4 Packets in a bundle. Passbook should be packed in craft paper with paper label indicating Form Number, name & quantity (BOLD) on each packet.	50000	

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A	B	C	D	E	F	G	H	J	I
15	CBS Passbook	PB-01	14.4 cm x 10.5 cm (close site)	Inner Pages 70 GSM Century/Sirpur/Ballarpur /Andhra/Orient white Maplitho Cover Pages 250 GSM Ballarpur Art Card	10 leaves/20 pages excluding cover	4 color printing on front & two color printing on back & inside cover pages (2 & 3) & single color on other inner pages. Each Passbook should be centre stitched with a fine quality thread.	Packing of 100 passbooks in each packet & 4 Packets in a bundle. Passbook should be packed in craft paper with paper label indicating Form Number, name & quantity (BOLD) on each packet.	100000	
16	Letter Of Acknowledgment of Debt (L.A.D.)	LD-19	22 cm x 26.5 cm	80 GSM SS Maplitho-Orient/Century/Trident mills	1 Leaves/2 Pages Both Side Printing & 50 Forms/Pad	50 Leaves gum pad one side printing hard base and one page extra	Packets of 10 pads in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet.Four packets of 10 pads in one bundle tied with string.	500 pad	
17	ATTESTATION MEMO	LD -01	22 cm x 26.5 cm	80 GSM SS Maplitho-Orient/Century/Trident mills	100 leaves/pad	100 Leaves gum pad one side printing hard base and one page extra	Packets of 5 pads in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet.Four packets of 5 pads in one bundle tied with string.	100 Pad	
18	D.P. Note (Single & Joint)	LD-02.1 & 2.2	22 cm x 26.5 cm	80 GSM SS Maplitho-Orient/Century/Trident mills	100 leaves/pad	100 Leaves gum pad one side printing hard base and one page extra	Packets of 5 pads in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet.Four packets of 5 pads in one bundle tied with string.	100 Pad	
19	Receipt & Payment Register	R-3	21cm x 32 cm	Inner Pages 70 GSM Ledger Paper century mills, Full cloth bindin With 2 pound cardboard	180 leaves(360 Pages)	single colour printing on both sides	Packets of 10 Books in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet	500	
20	Scroll Register	R-5	21cm x 32 cm	Inner Pages 70 GSM Ledger Paper century mills, Full cloth bindin With 2 pound cardboard	180 leaves(360 Pages)	single colour printing on both sides	Packets of 10 Books in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet	150	
21	Nominee form DA(1)		22 cm x 26.5 cm	80 GSM SS Maplitho-Orient/Century/Trident mills	50 leaves/pad	50 Leaves gum pad one side printing hard base and one page extra	Packets of 10 pads in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet.Four packets of 10 pads in one bundle tied with string.	100 Pad	

Sr. No.	Name of Item	F.No.	SIZE in cm	PAPER TYPE & GSM	No. of Leaves excluding cover	PRINTING	PACKING	Quantity	Rate Per Unit (Rs)
A	B	C	D	E	F	G	H	J	I
22	Form 60		22 cm x 26.5 cm	80 GSM SS Maplitho-Orient/Century/Trident mills	100 leaves/pad	100 Leaves gum pad one side printing hard base and one page extra	Packets of 5 pads in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet.Four packets of 5 pads in one bundle tied with string.	100 Pad	
23	ATM Form		22 cm x 26.5 cm	80 GSM SS Maplitho-Orient/Century/Trident mills	100 leaves/pad	100 Leaves gum pad one side printing hard base and one page extra	Packets of 5 pads in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet.Four packets of 5 pads in one bundle tied with string.	100 Pad	
24	Mobile Banking Form		22 cm x 26.5 cm	80 GSM SS Maplitho-Orient/Century/Trident mills	100 leaves/pad	100 Leaves gum pad one side printing hard base and one page extra	Packets of 5 pads in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet.Four packets of 5 pads in one bundle tied with string.	100 Pad	
25	KYC Form		22 cm x 26.5 cm	80 GSM SS Maplitho-Orient/Century/Trident mills	100 leaves/pad	100 Leaves gum pad one side printing hard base and one page extra	Packets of 5 pads in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet.Four packets of 5 pads in one bundle tied with string.	100 Pad	
26	Declaration cum undertaking Cum Authority Letter	LD-07	22 cm x 26.5 cm	80 GSM SS Maplitho-Orient/Century/Trident mills	2Leaves /3Pages Both side Printing 50 Forms/Pad	Both Side Printing in white colour paper	Packets of 10 pads in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet.Four packets of 10 pads in one bundle tied with string.	150 Pad	
27	FD Cover			Transparent	100 Cover/Pack	Transparent with Bank name and logo Printed on it	Packing of 100 Cover in each packet indicating Name & Quantity (BOLD) on each packet.	25000	
28	Remittance Schedule-M		A4	57 GSM Century/sirpur	3X50=150 Gum PAD	White - Yellow - Green	Packing of 20 Pads in each packet indicating Name & Quantity (BOLD) on each packet.	100 PAD	