



**बड़ौदा यू.पी.बैंक**  
**Baroda U.P. Bank**

Baroda U.P. Bank  
Head Office, Buddh Vihar  
Commercial Scheme,  
Taramandal,  
Gorakhpur-273016(UP).

**Tender notice for Empanelment of Vendors for  
purchase & disposal of old records & old junked,  
& unusable furnitures of the Bank**

**Start Date : 28.08.2023**  
**End Date : 18.09.2023 4.00 pm**  
**Date of Opening : 19.09.2023 4.00 pm**

**Address for submission Tender/Bid/Proposal**

**The General Manager**

**Baroda U.P. Bank  
Head Office, Buddh Vihar Commercial  
Scheme, Taramandal, Gorakhpur-  
273016(UP).**

**Mob : 9140267643**

**Tender notice for purchase & disposal of old records & old junked, & unusable furnitures of the Bank**

**Baroda U.P. Bank** is a leading Regional Rural Bank with more than **2000** Branches/Offices geographically located in 31 districts of Uttar Pradesh with its Head Office at Gorakhpur.

**Baroda U.P. Bank** invites sealed tenders for disposal of old paper records and old junked unusable furnitures, office equipments, batteries etc. kept at various branches/offices as per Bank's RBI guidelines regarding destruction of old records from time to time.

**The following procedure shall be adopted for disposal of old records.**

1. The vendor shall prepare list of the items eligible for destruction.
2. Record to be destroyed shall be segregated, listed and converted in to pieces before lifting for pulping purpose to the Paper Mill.
3. The firm has to submit a Certificate regarding pulping of old record from Paper Mill within period of 30 days from the date of purchase.
4. The Vendor should have experience of carrying out such work in Nationalized /Private Bank's /RRBs. The Vendor must be in a position to provide us necessary credential in the form of work order or empanelment letter issued by any Nationalized Bank, RRB or office of RBI .
5. The details as per annexed must be submitted. Vendors are to enclose relevant photocopies of experience along with Technical bid only. Overwriting if any is to be authenticated. Please note that the financial bid will be considered only if Technical bid is found to be satisfactory.
6. **Bank will ask for EMD/Security Deposit from succesful bidders before issuing work order/empanelment. Validity of empanelment will be for Two Years from the date of empanelment.**
7. Bank reserves the right to accept or reject any or all tenders without assigning any reason whatsoever.
8. The vendor should be a permanent resident of the Uttar Pradesh or the firm of the vendor should be located in the Uttar Pradesh.
9. Past performance of the vendor will be taken into consideration in the technical bid.
10. If technically qualified vendors agree to work at H1 rate in the tender, they may also be empaneled as per requirement of the bank.
11. If the services of the bidder is not up to the mark or to the satisfaction of the Bank, the contract will be terminated on issuance of one month notice by Bank.
12. Your offer (Technical & Financial) should reach to us by **18.09.2023 upto 4.00** pm.

-Sd-

**General Manager**

**Application Format for bidder**  
(For Purchase & Disposal of old records & Junked Furniture Items,  
Batteries etc. of the Bank)

(To be placed in cover No.-1)

**TECHNICAL BID**

FORM – A

- 1 Name of the firm :
2. Address and telephone numbers :
3. Established since :
4. Experience\Expertise :
5. PAN & GST Nos. :
6. Details of similar orders :
7. Email ID :

Date:

Signature & Seal

(To be placed in cover No.-2)

Form-B

**FINANCIAL BID\ PRICE BID**

<b>Sr. No.</b>	<b>Particulars</b>	<b>Rates offered (Per quintal)</b>
1	Paper without card board	
2	Computer papers	
3	Card Boards	
4	Others	
5	Old Junked, unusable Furnitures, Office equipments, computer peripherals, scrap etc.	
6	Old Batteries	

**Execution time:**

Remarks if any.

PLACE

DATE

**Signature & Seal**