



बड़ौदा यू.पी. बैंक
Baroda U.P. Bank

Regional office Khalilabad
Near bypass chauraha mehdawal road Khalilabad-272175

Proposal for stationery printing (General)

Start Date	:30.10.2023	
End Date	:20.11.2023	05:00pm
Date of Opening	:21.11.2023	03:00pm

Address for submission of Tender/Bid/Proposal

The Regional Manager
Baroda U.P. Bank
Regional office, Khalilabad-272175(UP).

Contact no.10:00 am to 5:00 pm(on working days)- 9616125435,9415634578,
,9451113963



बड़ौदा यू.पी. बैंक
Baroda U.P. Bank

प्रधान कार्यालय : बुद्ध विहार व्यावसायिक क्षेत्र, तारामंडल, गोरखपुर-273016, टेली. 0561-2290240
Head Office : Buddhi Vihar Commercial Scheme, Taramandal, Gorakhpur - 273016, Tel. 0561-2290240
e-mail : hr@barodauprb.co.in

RO/KLBD/P&E/2023-24/244

Date:30-10-2023

Proposal for stationery printing(General)

Baroda U.P. Bank Regional Office Khalilabad Invites applications in sealed covers from the empanelled as well as prospective printers(general) for printing and supply of bank's stationery.

The applicant have to satisfy the following eligibility criteria in this regard (shown under head "A" below)

A.(I) Applicant must possess at least 3 years experience in the line of supplying various stationery materials to the banks/Public Sector undertakings.

(II)Applicants must have the financial capacity to execute order i.e. print and supply the Bank's stationery(Ledgers/books/forms and other stationery items) within a time bound period .

(III) Printers must have own printing press/workshop & the godown,and must be registered in the name of applicant.

(iv)Applicant must be in a position to submit ,PAN,Income Tax,GST numbers as well as the audited financial statement for the last 3 years.

(v) Minimum Annual Turnover must be minimum 20 Lakh. (Attach copy of Proof)

B. Application forms and other details can be downloaded from our bank's website www.barodagraminbank.com

C.Application duly filled in and supported by requisite documents/papers etc. must be submitted properly sealed cover to The Regional Manager,Baroda U.P. Bank,regional office Near bypass chauraha mehdawal road Khalilabad-272175(UP) during office hours on or before 20.11.2023 at 5:00 p.m.and no application will be accepted after the above mentioned date:

Incomplete applications in any respect will be rejected.The sealed covers should be superscribed"Proposal for stationery printing(General)".

D.The sealed covers containing the applications will be opened on 21.11.2023 3:00 p.m. at Baroda U.P. Bank,regional office Near bypass chauraha mehdawal road Khalilabad-272175(UP).

Interested applicants may be present at the time of opening the sealed covers.

E. The right of selection rests absolutely with the Bank and bank's decision in this regards shall be final and binding.

F.Payment will be released after examine checking the quality of stationery supplied.

G.Bank reserves the right to reject any or all the applications without assigning any reason whatsoever.

H.Bank will ask for EMD/Security Deposit from successful printers.

I.Only offset printing will be accepted.

J. Rate should be quoted inclusive of Freight charges and GST will be extra.



(C.D. PAM)
Regional Manager
Khalilabad

PARTICULARS TO BE FURNISHED FOR THE PURPOSE OF
Printers(General), for
Baroda U. P. Bank

Printers(General)	
1.	Name of the Organization
2.	Address with Telephone No. (a) Printing Press (b) Office/Shop/Godown
3.	Nature of Constitution
4.	Date of Establishment
5.	Name of the Proprietor/Partners/Directors with Residential address and Telephone No. (i) (ii) (iii)
6.	Whether an S.S.I unit if so, Reg. No. and date. Also enclose copy of Certificate.
7.	Whether Registered with the Registrar of the companies/Registrar of firms. If so mention number and date.
8.	Whether the premises (Press/Office/Shop/Factory) is/are owned or hired.
9.	Name and address of the Banker's (Please enclose latest solvency certificate from the Banker's) (i) (ii) (iii)
10.	Whether registered for GST purposes. If so, mention No. and Date.

11.	Whether an assessee of Income-Tax if so, mention permanent account number.	
12.	Copies of Audited Balance Sheets and Profit & Loss Account Statement for the last 3 years to be furnished.	
13.	If registered in the panel of other Organizations/Statutory bodies furnish their names, category and date of registration. (i) (ii) (iii) (iv)	
14.	What are your line of activities? Mention the field on preference basis. (i) (ii) (iii) (iv) (v) (vi)	
15.	Furnish the names of three responsible persons/bodies who will be in a position to certify about the quality as well as past performance of your organization. (i) (ii) (iii)	
16.	Names and addresses of the principal customers (Enclose certified copies of the latest orders).	

PROFORMA-I

PARTICULARS IN RESPECT OF THE WORK EXECUTED

Name of Work/Project with address	Short description of work executed	Name and Address of owner	Value of Work executed	Stipulated time of completion	Actual time of completion
1	2	3	4	5	6

I/We declare that the particulars furnished above are true and correct and I shall abide by all the terms and conditions of the printing stationery. In case any information/particular is found incorrect at a later date, the application is liable to be cancelled.

Date:

SIGNATURE OF THE APPLICANT
(With Rubber Stamp)

निविदा सूचना

बड़ौदा यू.पी. बैंक, क्षेत्रीय कार्यालय खलीलाबाद द्वारा निम्न प्रिंट कार्य करने हेतु बैंक के पैनल वेंडरों से निविदाएं आमंत्रित की जाती हैं। निविदा प्रेषित करने वाली फर्म दिनांक 20.11.2023 सायं 05:00 बजे तक अपने कोटेशन क्षेत्रीय कार्यालय बड़ौदा यू.पी. बैंक खलीलाबाद को डाक/ई-मेल(ROKLBD@BARODAUPRRB.CO.IN) द्वारा प्रेषित करें। इसके बाद प्राप्त निविदाओं पर विचार करना संभव नहीं होगा।

NAME OF ITEM	SIZE IN cm	PAPER TYPE & GSM	NO.OF LEAVES EXCLUDING COVER	PRINTING	PACKING	QUANTITY
Form 60	22 cm x 26.5 cm	80 GSM SS Maplitho-Orient/Century/Trident mills	100 leaves/pad	100 Leaves gum pad one side printing hard base and one page extra	Packets of 5 pads in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet.Four packets of 5 pads in one bundle tied with string.	300
Kisan Credit Card cum Passbook	20.5 cm x 8.5 cm (close site)	Inner Pages 70GSM Century/sirpur/Ballarpur/Andhra/Orient whiteMaplitho Cover Pages 250 GSM Ballarpur Art Card	10Leave /20 pages excluding cover	4 color printing on front & two color printing on back & inside cover pages (2&3)&Single color on other inner pages. Each Paasbook should be centre stitched with a fine quality thread.	Packing of 100 paasbook in each packet&4 Packets in a bundle. Paasbook should be packed in craft paper with paper label indicating Form Number, Name &quantity (BOLD) on each packet.	1000
PMSBY FORM	21 cm x 29.7 cm	70 GSM Sripur/Century ,Ledger Paper	100 Leaves Gum Pads	Single colour printing on both side only.100 Leaves gum pad with one LBS straw board at bottom & full craft paper on top & paste.	Packing of 10 Pads in craft Paper label indicating Form Number, Name of Item & Quantity (BOLD)on each packet.Five packet of 10 pads in one bundle tied with string.	500
KYC FORM	22cm x 26.5 cm	70 GSM Century Sripur//ballarpur/Andhra/Orient white	100 Leaves Pad	100 Leaves gum Pad one side printing hard base and one page extra with	Packets of 5 Pads in craft Paper with paper label indicating Form Number,	1000



					Name of Item & Quantity (BOLD) on each packet. Four packet of 5 pads in one bundle tied with string.	
Mudra Loan-Documentation Booklet	22 cm x 26.5 cm	Inner Pages 80 GSM SS Maplitho-Orient/Century/Trident mills Cover Pages 120 GSM Cardsheet Light Yellow Color Orient/Seshasayee/Star mills	27 leaves/54 pages	Single color printing on cover page (1, 2 & 3 only) and inside pages. Book binding with staples and side rexine patti	Packing of 50 booklets in each packet should be packed in Kraft paper with paper label indicating Name & Quantity (BOLD) on each packet.	1500
CBS Passbook	14.4 cm x 10.5 cm (close site)	Inner Pages 70 GSM Century/Sirpur/Ballarpur /Andhra/Orient white Maplitho Cover Pages 250 GSM Ballarpur Art Card	10 leaves/20 pages excluding cover	4 color printing on front & two color printing on back & inside cover pages (2 & 3) & single color on other inner pages. Each Passbook should be centre stitched with a fine quality thread.	Packing of 100 passbooks in each packet & 4 Packets in a bundle. Passbook should be packed in craft paper with paper label indicating Form Number, name & quantity (BOLD) on each packet.	75000

(सी०वी० राम)
क्षेत्रीय प्रबन्धक

