



**बड़ौदा यू.पी. बैंक**  
**Baroda U.P. Bank**

Date: 30.11.2023

**Tender Notice**

**TENDER FOR STATIONERY PRINTING**

Baroda U. P. Bank, Regional Office, Pratapgarh invites sealed tender for various stationery Printing as per branches requirement from all Bank's Empanelled printer .

1. Tender issuing date : 30.11.2023
2. Last date for submission of tender : 20.12.2023 at 12.00 PM
3. Date for opening of tender : 20.12.2023 at 03.00 PM
4. Tender to be address to : The Regional Manager  
Baroda U. P. Bank,  
Regional Office- Pratapgarh  
City Road, Near Meera Bhawan, Pratapgarh  
Pin-230001

**Terms and condition of tender:**

- Rates should be quoted on the space provided in annexure-I (attached) only. No other sheet/form should be used for quoting rates.
- The competent authority (bank) does not bind them to accept the lowest or to give any reasons for its decision of acceptance or rejection of tenders.
- Incomplete in any respect or conditional tender shall liable to be rejected.
- **Rates quoted only by Existing Bank's Empanelled Printers will be consider/accepted.**

**Other conditions:**

- The registration number of the firm along with GST no. allotted by the authorities must be submitted.
- The entire tender document must be signed with the seal and attached as mark of acceptance of terms and conditions.
- PAN NUMBER of the firm allotted by the income tax authorities should be submitted (without which the vendor's bid would become invalid and shall be liable to reject)
- Conditional tender shall not be accepted on any ground and shall be rejected straight.
- Any deviation of the conditions given by the purchaser will not be accepted and bid will be rejected without assigning any reasons.
- If any clarification is required the same should be obtained on E-Mail [pe.prtro@barodauprrb.co.in](mailto:pe.prtro@barodauprrb.co.in) before submitting the bid.
- Bank (Regional office) reserve the right to accept or reject any bid whole or in parts without assigning any reason thereof.
- Bank's decision will be final and no correspondence will be entertained in this regard.

क्षेत्रीय कार्यालय, मीरा भवन, सिटी रोड, प्रतापगढ़-230001, दूरभाष: 05345-220235

Regional Office, Meera Bhawan, City Road, Pratapgarh-230001, Telephone: 05345-220235

e-mail: [roprat@barodauprrb.co.in](mailto:roprat@barodauprrb.co.in)



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- In case of delays in submission/non submission of bids, Bank will not assume any responsibility.
- Bank may reject any or all quotations without assigning any reason.
- Material must be used same and of standard quality as mentioned in quotation which is accepted by you at the time /period of allotment of any work order.
- Sample of paper will be enclosed with quotation.

Tender submission:

Submission of tenders in sealed envelope super scribing "TENDER OF STATIONERY PRINTING" addressed to Regional Manager Baroda U. P. Bank, Regional Office, Pratrapgarh, City Road, Near Meera Bhawan, Pratapgarh - 230001, and Complete in all respect latest by 12.00 P.M. dated 20.12.2023.

Tenders received after that shall not be entertained.

Tender must be submitted through hand to hand or through registered post.

Evaluation of tender:

Quoting incredibly low value of items with a view of subverting the tender process shall be rejected straight away.

**Chief Manager**



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**General Information**

Name of the Printer.....

Address for correspondence.....

Permanent Address.....

Telephone No/Mobile No.....

PAN NO.....

GST No. ....

Email Id.....

*Handwritten signature/initials*

**Quotation Form (Annexure-I)**

		SPECIFICATIONS								
Sl.	Name of Item	F.No.	SIZE in cm	PAPER TYPE & GSM	No. of Leaves excluding cover	PRINTING	PACKING	Quantity	QUOTED RATE PER UNIT (in Rs.) (Excl. of GST)	Total Amt. Rs.(excl. of GST)
A	B	C	D	E	F	G	H	I	J	K (IxJ)
1	S.B. Withdrawal Slip	F-292	18 cm x 10.5 cm	70 GSM Century/sirpur/ballarpur/ Andhra/orient white	100 leaves pad	Single side in two colour bilingual printing with bank's emblem. One LBS straw board at bottom & full craft paper on top & paste	Packet of 20 pads in craft paper with paper label indicating Form Number, name & quantity(BOLD) on each packet. Three packets of 20 pads in one bundle tied with string.	3000 Pad		

**TERMS AND CONDITIONS :-**

- 1 Printing should strictly be done as per the specifications given herewith only (including paper quality)
- 2 Proofs and paper specimen must be got approved from our **Regional Office** before printing as stamped **APPROVED FOR PRINTING** and duly signed by the bank official.
- 3 Only Offset printing will be accepted
- 4 Supply should be made within 15 days from the date of receipt of order.
- 5 Supply shall be effected at our regional offices Pratapggarh.
- 6 Above rates are net hence no transportation/freight/delivery charges etc. are payable extra. **Only applicable GST will be paid extra.**
- 7 Part supply /execution of the work ordered will not be accepted.
- 8 Non-adherence to the above terms and conditions will make the supply liable for rejection.
- 9 Abbreviated name of Printer/month/year/Quantity(printed for whole bank) should be marked on each item.
- 10 All disputes subject to Pratapggarh jurisdiction only.
- 11 **No deviation in paper/Specification allowed.**

**Date :**

**Signature & Seal Of Printer**

*CS X A B Y*