



बड़ौदा यू.पी. बैंक
Baroda U.P. Bank

Regional Office Kanpur Dehat
Nabipur, Jainpur, Kanpur Dehat 209311

ROKAND/04/P&E/2023-24/133

DATE - 12.12.2023

Proposal for stationery printing (General)

Start Date : 12.12.2023
End Date : 06.01.2024 2.00 pm
Date of Opening : 08.01.2024 3.30 pm

Address for submission Tender/Bid/Proposal

The Regional Manager
Baroda U.P. Bank
Nabipur, Jainpur
Kanpur Dehat, 209311 (UP).

Contact No. : 10 am to 5.00 pm (on working days): Mob: 9140262847

Handwritten marks and signatures.



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Baroda U.P. Bank

ISSUE DATE: 12.12.2023

Proposal for stationery printing (General)

Baroda U.P. Bank Regional Office Kanpur Dehat invites applications in sealed covers from the empanelled for printing and supply of bank's stationery.

- A. The sealed covers containing the applications will be opened on 06.01.2024 at 3.30 p.m. at **Regional Manager, Baroda U. P. Bank, regional office Kanpur Dehat, Nabipur. Jainpur-209311(UP)**. Interested applicants may be present at the time of opening the sealed covers.
- B. The right of selection rests absolutely with the Bank and bank's decision in this regard shall be final and binding.
- C. **Bank will ask for EMD/Security Deposit from successful printers.**
- D. **Payment will be released after examine checking the quality of stationery by Lab/ forensic test.**
- E. Bank reserves the right to reject any or all the applications without assigning any reason whatsoever.


(D.P Gupta)
Chief Manager





Baroda U.P. Bank

Regional Office Kanpur Dehat

Quotation Form

SPECIFICATIONS

Sl.	Name of Item	F.No.	SIZE in cm	PAPER TYPE & GSM	No. of Leaves excluding cover	PRINTING	PACKING	Quantity	Rate Per
1	Account Opening Forms for Individuals	F-401	28.5 cm x 63.5 cm making -3- parts of A4 size (only one paper sheet- main sheet)	80 GSM paper of Century/ sirpur/ballarpur/Andhra/orient	Single leaf with two folds(after folding size will be 28.5 cm x 21.1 cm)	Both side printing in two color.	200- Forms per packet in craft paper packing with label there on showing type of form.	50000	
2	Kisan Credit Card cum Passport	PB-02	14.4 cm x 10.5 cm (close site)	Inner Pages 70 GSM Century/ Sirpur/Ballarpur /Andhra/Orient white Maplitho Cover Pages 230 GSM Ballarpur Art Card	8 leaves/16 pages excluding cover	4 color printing on front & back page & single color printing on inside cover (2 & 3) & other inner pages. Each Passport should be centre stitched with a fine quality thread.	Packing of 100 passports in each packet & 4 Packets in abundance. Passport should be packed in craft paper with paper label indicating Form Number, name & quantity (BOLD) on each packet.	50000	
3	Common Deposit Slip	F-405	28 cm x 11 cm	70 GSM Century/sirpur/ballarpur/Andhra/orient white	100 leaves pad	Printing on one side in English & other side in Hindi and duly numbered serially on one side only and hard perforation bounded with one LBS straw board at bottom & full craft paper on top & paste	Packet of 20 pads in craft paper with paper label indicating Form Number, name & quantity (BOLD) on each packet. Three packets of 20 pads in one bundle tied with string.	50000 pad	

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4	CBS Passbook	PB-01	14.4 cm x 10.5 cm (close site)	Inner Pages 70 GSM Century/ Sirpur/Ballarpur /Andhra/Orient white Maplitho Cover Pages 230 GSM Ballarpur Art Card	8 leaves/16 pages excluding cover	4 color printing on front & back page & single color printing on inside cover (2 & 3) & other inner pages. Each Passbook should be centre stitched with a fine quality thread.	Packing of 100 passbooks in each packet & 4 Packets in abundant. Passbook should be packed in craft paper with paper label indicating Form Number, name & quantity (BOLD) on each packet.	200000	
5	Kisan Credit Card- Documentation Booklet	DB-01	22 cm x 26.5 cm	Inner Pages 80 GSM SS Maplitho- Orient/Century/Triad ent mills Cover Pages 140 GSM Cardsheet Light Green Color Orient/Seshasayee/S tar mills	26 leaves/ 52 pages	Single color printing on cover page (1, 2 & 3 only) and inside pages. Book binding with staples and side rexiine patli	Packing of 50 booklets in each packet should be packed in Kraft paper with paper label indicating Name & Quality (BOLD) on each packet.	5000	
6	Saral Vyapar Rin Yojna- Documentation Booklet	DB-02	22 cm x 26.5 cm	Inner Pages 80 GSM SS Maplitho- Orient/Century/Triad ent mills Cover Pages 140 GSM Cardsheet Light Pink Color Orient/Seshasayee/S tar mills	17 leaves/ 34 pages	Single color printing on cover page (1, 2 & 3 only) and inside pages. Book binding with staples and side rexiine patli	Packing of 50 booklets in each packet should be packed in Kraft paper with paper label indicating Name & Quality (BOLD) on each packet.	1000	
7	Self Help Group- Documentation Booklet	DB-03	22 cm x 26.5 cm	Inner Pages 80 GSM SS Maplitho- Orient/Century/Triad ent mills Cover Pages 120 GSM Cardsheet Light Blue Color	11 leaves/ 22 pages	Single color printing on cover page (1, 2 & 3 only) and inside pages. Book binding with staples and side rexiine patli	Packing of 50 booklets in each packet should be packed in Kraft paper with paper label indicating Name & Quality (BOLD) on each packet.	3000	

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			Orient/Seshasayee/S tar mills						
8	Loan for Salaried Employees- Documentation Booklet	DB-04	22 cm x 26.5 cm	Inner Pages 80 GSM SS Maplitho-Orient/Century/Trident mills Cover Pages 140 GSM Cardsheet White Color Orient/Seshasayee/Star mills	16 leaves/ 32 pages	Single color printing on cover page (1, 2 & 3 only) and inside pages. Book binding with staples and side rexine patti	Packing of 50 booklets in each packet should be packed in Kraft paper with paper label indicating Name & Quality (BOLD) on each packet.	2000	
9	Mudra Loan- Documentation Booklet	DB-06	22 cm x 26.5 cm	Inner Pages 80 GSM SS Maplitho-Orient/Century/Trident mills Cover Pages 120 GSM Cardsheet Light Yellow Color Orient/Seshasayee/S tar mills	27 leaves/ 54 pages	Single color printing on cover page (1, 2 & 3 only) and inside pages. Book binding with staples and side rexine patti	Packing of 50 booklets in each packet should be packed in Kraft paper with paper label indicating Name & Quality (BOLD) on each packet.	4000	

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Note :

1. Time for execution of work will be maximum 30 days from the date of receipt of order.
2. Sample must be send duly sealed and signed for approval of printing stationery.
3. For any clarifications regarding specifications etc, you may contact our P&E department Mob No. 731149818.

No Deviation in paper/specifications allowed

Date :

Signature & Seal of Printer

Note : Applicable GST will be paid extra

Baroda U.P. Bank

Quotation Form

Sl.	Name of Item	F.No.	SPECIFICATIONS				Quantity	Rate
			SIZE in cm	PAPER TYPE & GSM	No. of Leaves excluding cover	PRINTING		
A	B	C	D	E	F	G	H	I
1	लेटर ऑफ़ नमालेखपत्र ऑफ़ ड्रेफ़ (ले. ए. डी.)	LD0C-19	21x32	70 GSM SS Maplitho-Orient/Century/Trident mills	50 Leaves gum pad both side printing hard base and one page extra	50 leaves Pad (1 leave /2 pages both side printing & 50 forms pad	Packets of 20 pads in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet.Four packets of 20 pads in one hundle tied with string	10000 pads
2	Tatkaal Over Dref़ Documentation Booklet		22 cm x 26.5 cm	Inner Pages 80 GSM SS Maplitho-Orient/Century/Trident mills Cover Pages 140 GSM Cardsheet Light Green Color Orient/Seshasayee/Star mills	16 leaves/ 32 pages	Single color printing on cover page (1, 2 & 3 only) and inside pages. Book binding with staples and side rexime pati	Packing of 50 booklets in each packet should be packed in Kraft paper with paper label indicating Name & Quantity (BOLD) on each packet.	10000
3	भावारण गरिदी फ़ॉर्म	LD0C-03	34x42 (after folding 34x21)	70 GSM SS Maplitho-Orient/Century/Trident mills	2 Leave / 4pages centre folded	Single color both side printing	Packets of 200 leaves in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet.	5000 forms
4	Nomince form DA(1)		22 cm x 26.5 cm	80 GSM SS Maplitho-Orient/Century/Trident mills	50 leaves/ pad	50 Leaves gum pad one side printing hard base and one page extra	Packets of 10 pads in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet.Four packets of 10 pads in one bundle tied with string.	200 pads
5	Mobile Banking Form		22 cm x 26.5 cm	80 GSM SS Maplitho-Orient/Century/Trident mills	50 leaves/ pad	50 Leaves gum pad one side printing hard base and one page extra	Packets of 5 pads in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet.Four packets of 5 pads in one bundle tied with string.	250 pads

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Quotation Form

	Quotation Form						
6	ATM Form	22 cm x 26.5 cm	80 GSM SS Maplitho-Orient/Century/Trident mills	50 leaves/ pad	50 Leaves gum pad one side printing hard base and one page extra	Packets of 5 pads in craft paper with paper label indicating Form Number, name & quantity(BOLD) on each packet.Four packets of 5 pads in one bundle tied with string.	250 Pads
7	Letter Head	22 cm x 26.5 cm	80 GSM SS Maplitho-Orient/Century/Trident mills	50 leaves/ pad	50 Leaves gum pad one side printing hard base and one page extra	Packets of 5 pads in craft paper with paper label indicating Form Number, name & quantity(BOLD) on each packet.Four packets of 5 pads in one bundle tied with string.	60 pads

Note :

1. Time for execution of work will be maximum 30 days from the date of receipt of order.
2. Sample must be send duly scaled and signed for approval of printing stationery.
3. For any clarifications regarding specifications etc,you may contact our P&E department Mob No. 7311149818.

No Deviation in paper/specifications allowed

Date :

Signature & Seal of Printer

Note : Applicable GST will be paid extra