



बड़ौदा यू.पी. बैंक
Baroda U.P. Bank

Date: 13.03.2024

Tender Notice

TENDER FOR STATIONERY PRINTING

Baroda U. P. Bank, Regional Office, Pratapgarh invites sealed tender for various stationery Printing as per branches requirement from all Bank's Empanelled printer .

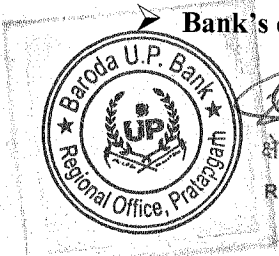
1. Tender issuing date : 13.03.2024
2. Last date for submission of tender : 26.03.2024 at 12.00 PM
3. Date for opening of tender : 26.03.2024 at 03.00 PM
4. Tender to be address to : The Regional Manager
Baroda U. P. Bank,
Regional Office- Pratapgarh
City Road, Near Meera Bhawan, Pratapgarh
Pin-230001

Terms and condition of tender:

- Rates should be quoted on the space provided in annexure-I (attached) only. No other sheet/form should be used for quoting rates.
- The competent authority (bank) does not bind them to accept the lowest or to give any reasons for its decision of acceptance or rejection of tenders.
- Incomplete in any respect or conditional tender shall liable to be rejected.
- **Rates quoted only by Existing Bank's Empanelled Printers will be consider/accepted.**

Other conditions:

- The registration number of the firm along with GST no. allotted by the authorities must be submitted.
- The entire tender document must be signed with the seal and attached as mark of acceptance of terms and conditions.
- PAN NUMBER of the firm allotted by the income tax authorities should be submitted (without which the vendor's bid would become invalid and shall be liable to reject)
- Conditional tender shall not be accepted on any ground and shall be rejected straight.
- Any deviation of the conditions given by the purchaser will not be accepted and bid will be rejected without assigning any reasons.
- If any clarification is required the same should be obtained on E-Mail pe.prtro@barodauprrb.co.in before submitting the bid.
- Bank (Regional office) reserve the right to accept or reject any bid whole or in parts without assigning any reason thereof.
- Bank's decision will be final and no correspondence will be entertained in this regard.



क्षेत्रीय कार्यालय, मीरा भवन, सिटी रोड, प्रतापगढ़-230001, दूरभाष: 05345-220235
Regional Office, Meera Bhawan, City Road, Pratapgarh-230001, Telephone: 05345-220235
e-mail: roprat@barodauprrb.co.in



बड़ौदा यू.पी. बैंक
Baroda U.P. Bank

- In case of delays in submission/non submission of bids, Bank will not assume any responsibility.
- Bank may reject any or all quotations without assigning any reason.
- Material must be used same and of standard quality as mentioned in quotation which is accepted by you at the time /period of allotment of any work order.
- Sample of paper will be enclosed with quotation.

Tender submission:

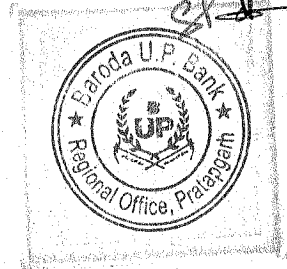
Submission of tenders in sealed envelope super scribing "TENDER OF STATIONERY PRINTING" addressed to Regional Manager Baroda U. P. Bank, Regional Office, Pratrapgarh, City Road, Near Meera Bhawan, Pratapgarh - 230001, and Complete in all respect latest by 12.00 P.M. dated 26.03.2024. Tenders received after that shall not be entertained.

Tender must be submitted through hand to hand or through registered post.

Evaluation of tender:

Quoting incredibly low value of items with a view of subverting the tender process shall be rejected straight away.

15/3/24
Chief Manager





बड़ौदा यू.पी. बैंक
Baroda U.P. Bank

General Information

Name of the Printer.....

Address for correspondence.....

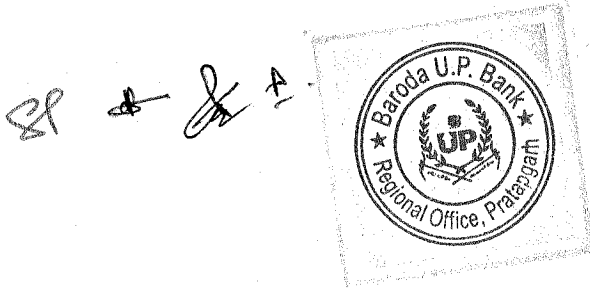
Permanent Address.....

Telephone No/Mobile No.....

PAN NO.....

GST No.

Email Id.....



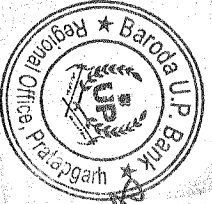
क्षेत्रीय कार्यालय, मीरा भवन, सिटी रोड, प्रतापगढ़-230001, दूरभाष: 05345-220235

Regional Office, Meera Bhawan, City Road, Pratapgarh-230001, Telephone: 05345-220235

e-mail: roprat@barodauprb.co.in

Quotation Form (Annexure-I)

Sl.	Name of Item	F.No.	SIZE in cm	PAPER TYPE & GSM	No. of Leaves excluding cover	PRINTING	PACKING	Quantity	QUOTED	
									RATE PER UNIT (in Rs.) (Excl. of GST)	Total Amt. Rs.(excl.of GST)
A	B	C	D	E	F	G	H	I	J	K (IxI)
1	S.B.Withdrawal Slip	F-292	18 cm x 10.5 cm	70 GSM Century/sirpur/ballarp ur/ Andhra/orient white	100 leaves pad	Single side in two colour bilingual printing with bank's emblem. One LBS straw board at bottom & full craft paper on top & paste	Packet of 20 pads in craft paper with paper label indicating Form Number, name & quantity(BOLD) on each packet. Three packets of 20 pads in one bundle tied with string.	5000 Pad		
2	Account Opening Forms for Individuals	F-401	28.5 cm x 63.5 cm making -3- parts of A4 size (only one paper sheet- main sheet)	80 GSM paper of Century/ sirpur/ballarpur/Andhra/ orient	Single leaf with two folds(after folding size will be 28.5 cm x 21.1 cm)	Both side printing in two color.	200- Forms per packet in craft paper packing with label there on showing type of form.	30000 Forms		
3	Voucher Cover	Cover	7.5x9.5 inch	18Kg Sirpur Triplex Board, Mustard Yellow	2X100 one side printed and Plain Bottom, loose sheet card	One side printing on one leaf only & other leaf will be blank, 100 sets of leaves will be packed properly	Packet of 100	20000 Set		
4	Loan for Salaried Employees- Documentation Booklet	DB-04	22 cm x 26.5 cm	Inner Pages 80 GSM SS Mapilitho- Orient/Century/Trident mills Cover Pages 140 GSM Cardsheet White Color Orient/Seshasayee/Star mills	16 leaves/32 pages	Single color printing on cover page (1, 2 & 3 only) and inside pages. Book binding with staples and side rexine patli	Packing of 50 booklets in each packet should be packed in Kraft paper with paper label indicating Name & Quantity (BOLD) on each packet.	2000 Pcs		
5	Self Help Group- Documentation Booklet	DB-03	22 cm x 26.5 cm	Inner Pages 80 GSM SS Mapilitho- Orient/Century/Trident mills Cover Pages, 120 GSM Cardsheet Light Blue Color Orient/Seshasayee/Star mills	11 leaves/22 pages	Single color printing on cover page (1, 2 & 3 only) and inside pages. Book binding with staples and side rexine patli	Packing of 50 booklets in each packet should be packed in Kraft paper with paper label indicating Name & Quantity (BOLD) on each packet.	3000 Pcs		

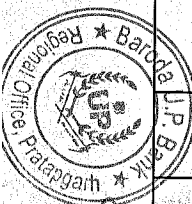



 A. M.

Quotation Form (Annexure-1)

SPECIFICATIONS

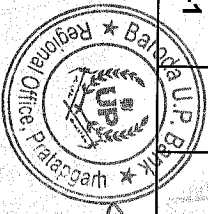
Sl.	Name of Item	F.No.	SIZE in cm	PAPER TYPE & GSM	No. of Leaves excluding cover	PRINTING	PACKING	Quantity	QUOTED RATE PER UNIT (in Rs.) (Excl. of GST)	Total Amt. Rs.(excl. of GST)
6	Saral Vyapar Rin Yojna- Documentation Booklet	DB-02	22 cm x 26.5 cm	Inner Pages 80 GSM SS Maplitho- Orient/Century/Trident mills Cover Pages 140 GSM Cardsheet Light Pink Color Orient/Seshasayee/Star mills	19 leaves/38 pages	Single color printing on cover page (1, 2 & 3 only) and inside pages. Book binding with staples and side rexine pati	Packing of 50 booklets in each packet should be packed in Kraft paper with paper label indicating Name & Quantity (BOLD) on each packet.	2000 Pcs		
7	Kisan Credit Card- Documentation Booklet	DB-01	22 cm x 26.5 cm	Inner Pages 80 GSM SS Maplitho- Orient/Century/Trident mills Cover Pages, 140 GSM Cardsheet Light Green Color Orient/Seshasayee/Star mills	26 leaves/52 pages	Single color printing on cover page (1, 2 & 3 only) and inside pages. Book binding with staples and side rexine pati	Packing of 50 booklets in each packet should be packed in Kraft paper with paper label indicating Name & Quantity (BOLD) on each packet.	10000 Pcs		
8	Kisan Credit Card cum Passport	PB-02 A	14.4 cm x 10.5 cm (close site)	Inner Pages 70 GSM Century/ Sirpur/Ballarpur /Andhra/Orient white Maplitho Cover Pages 230 GSM Ballarpur Art Card	8 leaves/16 pages excluding cover	4 color printing on front & back page & single color printing on inside cover (2 & 3) & other inner pages. Each Passport should be centre stitched with a fine quality thread	Packing of 100 passports in each packet & 4 Packets in a bundle. Passport should be packed in craft paper with paper label indicating Form Number, name & quantity (BOLD) on each packet.	25000 Pcs		
9	CBS Passport	PB-01	14.4 cm x 10.5 cm (close site)	Inner Pages 70 GSM Century/ Sirpur/Ballarpur /Andhra/Orient white Maplitho Cover Pages 230 GSM Ballarpur Art Card	8 leaves/16 pages excluding cover	4 color printing on front & back page & single color printing on inside cover (2 & 3) & other inner pages. Each Passport should be centre stitched with a fine quality thread	Packing of 200 passports in each packet & 4 Packets in a bundle. Passport should be packed in craft paper with paper label indicating Form Number, name & quantity (BOLD) on each packet.	100000 Pcs		
10	PMUJBY Form	Form	8.5x11 inch	70 GSM SS Maplitho- Orient/Century	1x100 leaves gum pad	100 Leaves gum pad one side printing hard base with one cover page	Packing of 50 pad in each packet should be packed in kraft paper with paper label indicating name & quantity (bold) on each packet	200 Pad		
11	PMSBY Form	Form	8.5x11 inch	70 GSM SS Maplitho- Orient/Century	1x100 leaves gum pad	100 Leaves gum pad one side printing hard base with one cover page	Packing of 50 pad in each packet should be packed in kraft paper with paper label indicating name & quantity (bold) on each packet	500 Pad		



Quotation Form (Annexure-I)

SPECIFICATIONS

Sl.	Name of Item	F.No.	SIZE in cm	PAPER TYPE & GSM	No. of Leaves excluding cover	PRINTING	PACKING	Quantity	QUOTED	
									RATE PER UNIT (in Rs.) (Excl. of GST)	Total Amt. Rs.(excl. of GST)
A	B	C	D	E	F	G	H	I	J	K (IxJ)
12	APY Form	Form	8.5x11 inch	70 GSM SS Maplitho-Orient/Century	1x100 leaves gum pad	100 Leaves gum pad one side printing hard base with one cover page	Packing of 50 pad in each packet should be packed in kraft paper with paper label indicating name & quantity (bold) on each packet	300 Pad		
13	Letter of Acknowledgment of Debt (L.A.D)	LD-19	13.5x8.5 inch	Inner Pages 70 GSM Ledger Paper Century/Sirpur Green	100 leaves gum pad both side single color printing hard base and over page extra	100 leaves gum pad both side printing bilingual, hard base & cover page extra	Packing of 50 pad in each packet should be packed in kraft paper with paper label indicating name & quantity (bold) on each packet	300 Pad		
14	FDR Cover	Cover	6x9 inch	300 micron plastic sheet with bank Name and logo	Packet	Bank Name and Logo printed on it.	Packet of 100	10000 Pcs		
15	ATM Form	Form	8.5x11 inch	70 GSM White Sirpur / Century Mills	1x100 leaves gum pad	100 leaves gum pad one side printing, hard base & cover page extra	Packing of 50 pad in each packet should be packed in kraft paper with paper label indicating name & quantity (bold) on each packet	300 Pad		
16	Deceased Claim Form Booklet	Booklet	22 cm x 26.5 cm	Inner Pages 80 GSM SS Maplitho-Orient/Century/Trident mills Cover Pages, 120 GSM Cardsheet Light Blue Color Orient/Seshasayee/Star mills	10 leaves/20 pages	Single color printing on cover page (1, 2 & 3 only) and inside pages. Book binding with staples and side rexine patti	Packing of 50 booklets in each packet should be packed in Kraft paper with paper label indicating Name & Quantity (BOLD) on each packet.	2000 Pcs		
17	Mobile Banking Form	Form	8.5x11 inch	70 GSM SS Maplitho-Orient/Century	1x100 leaves gum pad	100 Leaves gum pad one side printing hard base with one cover page	Packing of 50 pad in each packet should be packed in kraft paper with paper label indicating name & quantity (bold) on each packet	300 Pad		
18	Nomination form in deposit a/c Form DA-1	Form	8.5x11 inch	70 GSM SS Maplitho-Orient/Century	1x100 leaves gum pad	100 Leaves gum pad one side printing hard base with one cover page	Packing of 50 pad in each packet should be packed in kraft paper with paper label indicating name & quantity (bold) on each packet	200 Pad		



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A. R. M

Quotation Form (Annexure-I)

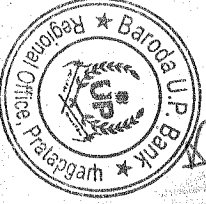
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									RATE PER UNIT (in Rs.) (Excl. of GST)	Total Amt. Rs. (excl. of GST)
A	B	C	D	E	F	G	H	I	J	K (I x J)
19	RTGS/NEFT Form	F-404	28.2 cm x 22.2 cm	70 GSM Century/sirpur/ballarpur/ Andhra/orient white	100 leaves pad	Both side printing one side in English & other side in Hindi in royal blue with hard perforation. 1 LBS straw board at bottom & full craft paper on top & paste	Packets of 5 pads in craft paper with paper label indicating Form Number, name & quantity (BOLD) on each packet. Four packets of 5 pads in one bundle tied with string.	300 Pad		
20	Cash Receipt Payments Register	R-37	9.8x14.5 inch	70 GSM Ledger paper (Sirpur/Century Mills)	Ledger Paper	150 leaves/300 pages	Full cloth binding with corner cover of 40 Onz card board inner postene of 80 GSM MG paper, numbering on each page (1 to 300), pack of 5 nos in craft paper with name slip	200 Register		

TERMS AND CONDITIONS :-

- 1 Printing should strictly be done as per the specifications given herewith only (including paper quality)
- 2 Proofs and paper specimen must be got approved from our **Regional Office** before printing as stamped **APPROVED FOR PRINTING** and duly signed by the bank official.
- 3 Only Offset printing will be accepted
- 4 Supply should be made within 15 days from the date of receipt of order.
- 5 Supply shall be effected at our regional offices Pratapgah.
- 6 Above rates are net hence no transportation/freight/delivery charges etc. are payable extra. **Only applicable GST will be paid extra.**
- 7 Part supply /execution of the work ordered will not be accepted.
- 8 Non-adherence to the above terms and conditions will make the supply liable for rejection.
- 9 Abbreviated name of Printer/month/year/Quantity(printed for whole bank) should be marked on each item.
- 10 All disputes subject to Pratapgah jurisdiction only.
- 11 **No deviation in paper/Specification allowed.**

Date :

Signature & Seal Of Printer



(Handwritten signature and initials)