TENDER FOR STATIONERY PRINTING

Baroda U.P.Bank Regional Office Ballia-II invites application in sealed envelope from the only empanelled printers for printing and supply of bank's satationery.

The applicants have to satisfy the following eligibility criteria in this regard shown under head 'A' below.

(A)

- 1.Applicants must have the financial capacity to execute order i.e. to print and supply the bank's stationery items within a given time period.
- 2.Applicant must possess at least 3 year experience in the line of supplying various stationery materials to bank/public sector undertaking.
- 3. Printer must have own printing press & godown , and must be registered in the name of the applicant.
- 4. Applicant must have PAN,GST and ITR for the last 3 year.
- (B) Other details can be downloaded from our website www.barodaupbank.in
- (C) Application from duly filled in and supported by requisite document/paper etc. must be submitted properly sealed cover to The Regional Manager, Baroda U.P.Bank, Regional Office Ballia-II,Near Krishna Talkies Haibatpur, Ballia-277001 on or before 06.05.2024 ,13:00hrs and no application will be accepted after the above date.Incomplete application in any respect will be rejected.

All the received tender/applications will be opened on 06.05.2024 by 17:00hrs (On availability of committee) at Baroda U.P.Bank, Regional Office Ballia-II,Near Krishna Talkies Haibatpur, Ballia-277001

- (D)The sealed envelope should be super scribed "Tender for stationery printing". The right of selection rests absolutely with bank an dbank's decision in this regard shall be final and binding.
- (E) Bank will ask for EMD/Security Deposit from successful prnters.
- (F) Payment will be released after examination checking and the quality of stationery by Lab/forensic test.
- (G) Bank reserves the right to reject any or all the applications/quotations without assigning any reason whatsoever.
- (H) The rates quoted should be valid till 31.03.2025

Regional Manager

Dalla II

Pre-Qualification Profile

| 1 | Name of the Firm/Company | |
|---|--|--|
| 2 | Address(Head Office) | |
| 3 | Phone Number | |
| 4 | Year of Establishment | CONTRACTOR CONTRACTOR |
| 5 | Name of the Proprietor or Name of Partner/Director/Associates | 1. 2. 3. 4. |
| 6 | List of other major customers(Work order/Experience/Service certificate to the effect from the customers are to be enclosed) | |
| 7 | PAN Number(for TDS) | The state of the s |
| 8 | GSTIN Number(Certificate attached) | |

Date:

Signature of Authorised Signatory



PROFARMA-1 Particulars in respect of the work executed

| Name of work/project with address | Short description of work executed | Name and address of owners | Value of work executed | Stipulated time of completion | Actual time of completion |
|---|------------------------------------|----------------------------|------------------------|-------------------------------|---------------------------|
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Date:

Signature of Authorised Signatory



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| 1 20 | ATM Card Application Form | FDR A/C Opening Form | Nomination Form | Cash Balance Book | 4 Nomination Register | Cheque Book Issue Register | 2 Movement Register | 1 Attendance Register | , | SI. Name of Item | |
| S. C. | ्रेल काया काया कर कार्या काया कर | | | Register | Register | Register | Register | Register | (| F.No. | |
| 1 16 | 8.5*13.5 | 8.5*13.5 | 8.5*13.5 | 8*13 | 8*1 ₃ | 8*13 | 8*13 | 8*13 | , | SIZE in Inches | |
| | 70GSM Ledger paper ballarpur/simur | 70GSM Ledger paper ballarpur/sirpur | 70GSM Ledger paper ballarpur/sirpur | 70 GSM Ledger paper century/built on 32 ouhnz dafti with full cloth binding and folio on each page | 70 GSM Ledger paper century/built on 32 ouhnz dafti with full cloth binding and folio on each page | 70 GSM Ledger paper century/built on 32 ouhnz dafti with full cloth binding and folio on each page | 70 GSM Ledger paper century/built on 32 ouhnz daffi with full cloth binding and folio on each page | 70 GSM Ledger paper century/built on 32 ouhnz dafti with full cloth binding and folio on each page | п | PAPER TYPE & GSM | |
| | 100 leaves gum | 100 leaves gum pad | 100 leaves gum pad | 100 leaves/ 200 pages | 100 leaves/ 200 pages | 100 leaves/ 200 pages | t 100 leaves/ 200 pages | t 100 leaves/ 200 pages | , п | No. of Leaves excluding cover | SPECI |
| olic page exita. | 100 Leaves gum pad,one side printing hard base and | 100 Leaves gum pad,one side printing hard base and one page extra. | 100 Leaves gum pad,one side printing hard base and one page extra. | Single color printing on Both side | Single color printing on Both side | Single color printing on Both side | Single color printing on Both side | Single color printing on Both side | | PRINTING | SPECIFICATIONS |
| vvnite | N/C: | White | White | Packing of 50 book in each packet should be packed in Kraft paper with paper label indicating Name & Quantity (BOLD) on each packet. | Packing of 55 book in each packet should be packed in Kraft paper with paper label indicating Name & Quantity (BOLD) on each packet. | Packing of 55 book in each packet should be packed in Kraft paper with paper label indicating Name & Quantity (BOLD) on each packet. | Packing of 50 book in each packet should be packed in Kraft paper with paper label indicating Name & Quantity (BOLD) on each packet. | Packing of 50 book in each packet should be packed in Kraft paper with paper label indicating Name & Quantity (BOLD) on each packet. | _ 6000 | Packing/Colour | |
| 200 Pad | | 200 Pad | 200 Pad | 50 | 75 | 50 | 25 | 75 | J |) | |
| | | | | | | r. | | | Unit(Rs) | Rate Per | |

| 5 | Account Opening Forms for Individuals | F-401 | making -3- parts of A4 size (only one paper sheet- main sheet) | 4 | Single leaf with two folds(after folding size will be 28.5 cm x 21.1 cm) | Both side printing in two color. | 200- Forms per packet in craft paper packing with label there on showing type of form. | 15000 Pieces |
|----|---|-------|---|---|--|---|--|--------------|
| 4 | Booklet-Personal Loan TL/OD | DB-09 | 22CM*26.5CM 28.5 cm x 63.5 cm | Inner page-80gsm cover page- 140gsm | 16 leaves/32 pages | Single colour printing on cover page(1,2&3 only) and inside pages,Book binding with staples and side rexine patti | White colour | 500 Booklet |
| 13 | Form 60 | | 8.5*13.5 | 70GSM Ledger paper ballarpur/sirpur | 100 leaves gum pad | 100 Leaves gum pad,one side printing hard base and one page extra. | White | 400 PAD |
| 12 | Aadhar seeding form | | 8.5*13.5 | 70GSM Ledger paper ballarpur/sirpur | 100 leaves gum | 100 Leaves gum pad,one side printing hard base and one page extra | . White | 500 Pad |
| 11 | Mobile number updation form | - | 8.5*13.5 | 70GSM Ledger paper ballarpur/sirpur | 100 leaves gum | 100 Leaves gum pad,one side printing hard base and one page extra | | 500 Pad |
| 10 | Mobile Banking Form | | 8.5*13.5 | 70GSM Ledger paper ballarpur/sirpur | 100 leaves gum pad | 100 Leaves gum pad,one side printing hard base and one page extra | | 500 Pad |
| 9 | Self Help Group- Documentation Booklet | DB-03 | 22 cm x 26.5 cm | Inner Pages 80 GSM SS Maplitho-Orient/Century/Trident mills Cover Pages 120 GSM Cardsheet Light Blue Color Orient/Seshasayee/Star mills | | Single color printing on cover page (1 & 3 only) and inside pages Book binding with staples ariside rexine pa | Packing of 50 booklets in each packet should be packed in Kraft paper with paper label indicating Name & Quantity (BOLD) on each | 1 |



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|----------|------------------------|-------|--|---------------------------------------|-------------------|--------------------|---------------------------------------|-------------|-----|
| - 1- | A | | | , , , | | 4 color printing | | | |
| - 1 | * | | | | | 4 color printing | | | |
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| 1 | | | 1 | | | inside cover (2 | | | 1 |
| | 1 | | | | | & 3) & other | | | ľ |
| | l l | | | | 1 | inner pages. | Packing of 100 passbooks in each | | |
| | 1 | | | | | Each Passbook | packet & 4 Packets in a bundle. | | 1 |
| | | 1 | | Inner Pages 70 GSM Century/ | | should be | Passbook should be packed in craft | | 1 |
| | - 1 | | | Sirpur/Ballarpur /Andhra/Orient white | | centre stitched | paper with paper label indicating | | 1 |
| | | | 14.4 cm x 10.5 cm | Maplitho Cover Pages 230 GSM | 8 leaves/16 pages | | Form Number, name & quantity | | 1 |
| - | 6 CBS Passbook | PB-01 | . (close site) | Ballarpur Art Card | excluding cover | quality thread. | (BOLD) on each packet. | 05000 D: | |
| - 1 | | | | | 1 | quanty arroad. | (BOLD) on each packet. | 25000 Piece | |
| | 1 | | | | | Single side in | | | |
| 1 | | | | | 1 | two colour | 1 | | |
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| | | | = | v = , ²⁰⁰ | | emblem. One | | | |
| - | | | | | | LBS straw | Packet of 20 pads in craft paper with | | |
| | 1 | 1 1 | | | | board at bottom | paper label indicating Form Number. | | |
| | | | | ± - | n fix | & full craft | name & quantity(BOLD) on each | | - 1 |
| 1 1 | S.B.Withdrawal Slip | F 000 | 40 | 70 GSM Century/sirpur/ballarpur/ | | paper on top & | packet. Three packets of 20 pads in | | - 1 |
| <u> </u> | 3.b.witiidrawai Siip | F-292 | 18 cm x 10.5 cm | Andhra/orient white | 100 leaves pad | paste | one bundle tied with string. | 5000 Pad | - 1 |
| | | | | | | | g. | 5555 T 44 | |
| | : | 1 1 | | 1 | | Single color | | 2 | - 1 |
| - 1 | ſ | | | 4 | | printing on | 2 | | |
| 1 | | | _ | | | cover page (1, 2 | | e e | |
| - | | 1 1 | | N . | | & 3 only) and | | | 1 |
| 1 | | 1 | | | | inside pages. | × | | |
| 1 | | 1 | | Inner Pages 80 GSM | | Both side | | | |
| | | | | SS Maplitho-Orient/Century/Trident | X | | Badda (50) | | - 1 |
| 1 | | | . 2 6/ | mills Cover Hard | | printing. Book | Packing of 50 book in each packet | | |
| 1 | Cash receipt & Payment | 1 | | Cardsheet Light Green Color | 150 (00000) | binding with | should be packed in Kraft paper with | | 1 |
| 18 | scroll book | Book | 8*13 | Orient/Seshasayee/Star mills | 150 leaves/ | stitching and | paper label indicating Name & | | |
| | | BOOK | 0 13 | Offerio Sestiasayee/Star milis | 300 pages | side rexine patti | Quantity (BOLD) on each packet. | 75 Book | |
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| | 1 | | | | 119 | hard perforation | | | |
| | | 1 | | | | bounded with | | | |
| | | | | | | one LBS straw | Packet of 20 pads in craft paper with | | |
| ė | | 1 | | | | board at bottom | paper label indicating Form Number, | | |
| | | | | | | & full craft | name & quantity(BOLD) on each | | |
| 19 | Common Deposit Slip | E 405 | 20 | 70 GSM Century/sirpur/ballarpur/ | | paper on top & | packet. Three packets of 20 pads in | | |
| 13 | Common Deposit Sup | F-405 | 28 cm x 11 cm | Andhra/orient white | 100 leaves pad | paste | one bundle tied with string. | 5000 Pad | |
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| | | | | | | pages. Book | | | |
| | | | | | | binding with | | | 1 |
| 20 | | | | | | staples and side | | | |
| 20 | Booklet- Housing Loan | DB-10 | 22cm x 26.5cm | Inner page 80 gsm, cover page 140gsm | 22 leaves/44 pages | rexine patti. | | | 1 |
| | | | | 1 5 5 5 5 5 7 5 5 5 F 8 5 2 1 0 B 5 11 | 22 icaves/44 pages | rexine patti. | 22 leaves/44 pages | 100 | |
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| 21 | Booklet- Car loan | DD 11 | | | | staples and side | | | |
| | Bookiet- Car loan | DB-11 | 22cm x 26.5cm | Inner page 80 gsm, cover page 140gsm | 20 leaves/40 pages | | 20 leaves/40 pages | 150 | |
| | | | | | | Both side | 20 leaves/40 pages | 150 | |
| | | | | 1 | | printing one | | | |
| | | | | | | side in English | | | |
| | | | | | | & other side in | | | |
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| 1 | 1 | | x. | | = | blue with hard | | | |
| - | 1 | | | 1 20 | | perforation.1 | | | |
| | | | | | | LBS straw | Packets of 5 pads in craft paper with | | |
| - | | | | | e | board at bottom | paper label indicating Form Number | | |
| 1.5 | 1 | | | | | | paper laber indicating Form Number | | |
| | | | | 70 GSM Century/sirpur/ballarpur/ | | & full craft | ,name & quantity(BOLD) on each | | |
| 22 | RTGS/NEFT Form | F-404 | 28.2 cm x 22.2 cm | Andhra/orient white | 100 loouse and | paper on top & | packet. Four packets of 5 pads in one | | |
| | | | | Andria/orient white | 100 leaves pad | paste | bundle tied with string. | 1000 Pad | |
| | 1 - 1 | , | | *************************************** | | 400. | | | |
| | 1 | | | 9 00 | | 100 Leaves | · · · · · · · · · · · · · · · · · · · | | |
| | | 1 | | | | gum pad,one | | | |
| | | 1 | | - V | 100 ! | side printing | * | | |
| 23 | PMSBY FORM | | 8.5*13.5 | 70GSM Ledger paper ballarpur/sirpur | 100 leaves gum | hard base and | | | 1 |
| | | | 0.0 10.0 | 7000M Ledger paper ballarpur/sirpur | pad | one page extra. | White | 500 Pad | |
| | | | | | | | | | |
| | | - 1 | | | | 100 Leaves | | | |
| | | | | | | gum pad,one | | | |
| | | | | | | side printing | | | |
| 24 | PMJJBY FORM | | 0.5+40.5 | | 100 leaves gum | hard base and | | | |
| | I MOSET FORM | | 8.5*13.5 | 70GSM Ledger paper ballarpur/sirpur | | one page extra. | White | 300 Pad | 0 |
| | | | ± | | • | i ga antida | e e inco | 300 Pad | |
| | | | | | | 100 Leaves | | | |
| | | 1 | | | | gum pad,one | | | |
| | | | | 8 | | side printing | | | |
| | | 1 | | a | 100 leaves gum | hard base and | | | |
| 25 | APY FORM | | 8.5*13.5 | 70GSM Ledger paper ballarpur/sirpur | | | 10/h:4- | | |
| | | | | 5 F-F | pau | one page extra. | White | 100 Pad | |



| | | | | , | | | |
|----|---------------|-------------|--|--------------------|--|--------------|----|
| | | 1 | | * | Single colour printing on | | |
| | | | | | cover page(1,2&3 | | |
| 8 | | 1 1 | | 1.64 | only) and inside pages,Book | | |
| 26 | Mudra Booklet | 22CM*26.5CM | Inner page-80gsm cover page- 140gsm | 16 leaves/32 pages | binding with staples and side rexine patti | White colour | 5, |

NOTE : Applicable GST will be paid extra

1-Time for execution of work will be maximum 30 days from the date of receipt of order.

2- Sample must be send duly sealed and signed for approval of printing stationery.

3-For any clarifications regarding specifications etc, you may contact our P&E department mob no.9911983817

Date:15.04.2024

Signature & Seal of Printer

