



Tender for Procurement of LTO Tapes

A. BRIEF PROJECT REQUIREMENT

Baroda U.P. Bank has requirement of LTO Tapes as per the details mentioned below at Mumbai Office:

S. No.	Product Description	Quantity
		DC
1	LTO4 Ultrium 1.6TB WORM Data Tape Cartridge (C7974A)	298
2	Barcode Label for LTO4	298

B. PURPOSE

Baroda U.P. Bank having its Head Office at BuddhVihar Commercial Phase, Taramandal, Gorakhpur (hereinafter referred to as the “Bank”) intends to issue this bid document, hereinafter called Tender, to eligible Vendors, hereafter called as ‘Bidders / Vendors’, to participate in the competitive bidding towards procurement of LTO Tapes.

The Bank, for this purpose, invites proposal from Vendors who are interested in participating in this Tender and who fulfill the criteria mentioned in this document. The participating vendor must agree to all our terms & conditions mentioned under this Tender document.

C. ELIGIBILITY CRITERIA:

Bid is open to all Bidders who meet the eligibility criteria as given in **Annexure- A** of this document. The Bidder has to submit the documents substantiating eligibility criteria as mentioned in this RFP document.

- If any Bidder submits Bid on behalf of Principal/OEM, the same Bidder shall not submit a Bid on behalf of another Principal/OEM under the RFP.
- Either the Bidder on behalf of Principal/OEM or Principal/OEM itself is allowed to Bid, however both cannot Bid simultaneously.

D. IMPORTANT DATES

Schedule of RFP	
Date of Viewing Tender	21.07.2020
Last Date & Time of Submission of Bids	11.08.2020
Date & Time of opening of Part-I Eligibility Bid	11.08.2020 03:00PM
Date & Time of opening of Part-II Commercial Bid	11.08.2020 04:00PM
All letters must be addressed to the	The General Manager Head Office Baroda U.P. Bank Buddh Vihar Commercial Scheme, Taramandal Gorakhpur-273016
Contact Details	Mr. Rajeev Srivastava- 9415188067



E. SUBMISSION DETAILS

As part of the submission, the vendor should submit the following documents:

- a) Valid confirmation from OEM stating that the vendor is OEM Authorized Reseller / Partner of LTO Tapes.
- b) Only one model, which meets the specification, needs to be quoted in the Tender. If it is found that the bidder quoted more than one model and has not specified which particular model quoted by them needs to be considered, then the whole tender submitted by the vendor is liable to be rejected.
- c) Bank would like to test compatibility of the LTO Tape Media in the Bank's existing systems. Bank will place to the Purchase Order to the selected vendor only after the quoted LTO Tape Media are compatible with Bank's existing systems.
- d) **Commercial Bid** - Commercial Bid for LTO Tapes should be strictly as per Commercial bid format (Annexure - 1). Any commercial bid submitted not in conformity with Annexure – 1 and provided along with the Eligibility bid, then whole bid will be rejected outright.

Commercial bid needs to be sealed & signed by the bidder's authorized signatory strictly as per Annexure – 1.

F. EVALUATION METHODOLOGY

Bank will evaluate the commercials of only those vendors who have submitted valid Undertaking Letters as mentioned in “**Point E. SUBMISSION DETAILS**”. The vendor quoting the lowest commercial shall qualify as the L1 vendor. The vendor is expected not to add any conditions / deviations in the commercial bid. Any such conditions / deviations may make the bid liable for disqualification.

Total Amount quoted should be inclusive of all taxes, duties, levies etc. except GST. GST will be paid as per actual.

G. OTHER TERMS

Please note that any response which does not provide any / all of the information in the specified formats shall be rejected and the Bank shall not enter into any correspondence with the vendor in this regard.

The tape drive must be compatible with MSL 8096 tape library.

The Bank reserves the right to accept or reject the tender in whole or in parts without assigning any reason thereof. The bank's decision will be final and the bank will not entertain any correspondence in this regard. Bank will not assume any responsibility in case of delay or non-delivery of responses by post, courier, etc within the stipulated time. Mere response to the tender will not entitle nor confer any right on the vendors for supply/sale to the bank.

Those vendors who do not fulfill any one of the required specifications and meeting other criteria will not be considered.

H. PAYMENT TERMS

The vendor will be eligible for 100% payment after delivery of LTO Tapes. The payment will be released from IT Department, as per the payment terms on submission of POD document signed by the concerned Bank officials to be provided along with invoice for release of payment.



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The Bank will pay invoices within a period of 30 days from the date of receipt of undisputed invoices. Any dispute regarding the invoice will be communicated to the selected Vendor within 15 days from the date of receipt of the invoice. After the dispute is resolved, Bank shall make payment within 30 days from the date the dispute stands resolved. There shall be no escalation in the prices once the prices are fixed and agreed to by the Bank and the vendor. But, any benefit arising out of any subsequent reduction in the prices due to reduction in duty and taxes after the prices are fixed and before the delivery should be passed on to the Bank.

The Vendor must accept the payment terms proposed by the Bank. The commercial bid submitted by the vendors must be in conformity with the payment terms proposed by the Bank. Any deviation from the proposed payment terms would not be accepted. The Bank shall have the right to withhold any payment due to the vendor, in case of delays or defaults on the part of the vendor. Such withholding of payment shall not amount to a default on the part of the Bank. If any of the items / activities as mentioned in the price bid is not taken up by the bank during the course of the assignment, the bank will not pay the professional fees quoted by the vendor in the price bid against such activity /item.

I. DELIVERY TIMELINES & ADDRESSES

Delivery of required LTO Tapes should be within 2 week from the date of purchase order. The product supplied should be with 1 year warranty from the date of invoice. The Addresses for delivery of LTO Tapes are as follows:

**DC Site Address –
Bank of Baroda RRB
Reliance IDC Limited
Dhirubhai Ambani Knowledge City,
Belapur Thane Road, Koparkhairane
Navi Mumbai
Maharashtra – 400 710**

J. DOCUMENTATION

Vendor will have to supply all necessary documents in English related to the LTO Tapes along with their bid submission.

K. INDEMNITY

The vendor will indemnify, protect and save the Bank against all claims, losses, costs, expenses, action suits and other proceedings, resulting from infringement of any patent, trademarks, copyrights etc. in respect of the LTO Tapes supplied by him.

L. STANDARDS

All standards to be followed will adhere to Bureau of Indian Standards (BIS) specifications or other acceptable standards.

M. TERMINATION FOR DEFAULT

The Bank, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Vendor, may terminate this Contract in whole or in part, if the Vendor fails to perform any obligation(s) under the Contract.

In the event of the Bank terminating the Contract in whole or in part, the Bank may procure, upon such terms and in such manner, as it deems appropriate, services similar to those



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undelivered, and the Vendor shall be liable to the Bank for any excess costs for such similar services.

N. AUTHORIZED SIGNATORY

The Vendor shall indicate the authorized signatories who can discuss and correspond with the Bank, with regard to the obligations under the contract. The Vendor shall submit at the time of signing the contract, a certified copy of the resolution of their Board, authenticated by Company Secretary/Director, authorizing an official or officials of the company or a Power of Attorney copy to discuss, sign agreements/contracts with the Bank. The Vendor shall furnish proof of signature identification for above purposes as required by the Bank.

For any further clarifications:

- E-mail your queries at it.ho@barodauprrb.co.in



Annexure – 1 - Commercial Bid: Tender for Procurement of LTO Tapes

Sr. No	Description	Make & Model	Qty	Unit Price (in Rs.)	Total Amount (in Rs.)	GST Percent age (%)	GST Amount (in Rs.)	HSN / SAC Code
1	LTO4 Ultrium 1.6TB WORM Data Tape Cartridge (C7974A)		298					
2	Barcode Label for LTO4 Tape Media		298					
Total Cost of Ownership (TCO) exclusive of GST of LTO Tapes with 1 Year Warranty (in Rs.)							XXX	

Note:

- All the commercial value should be quoted in Indian Rupees.
- If the cost for any line item is indicated as zero then it will be assumed by the Bank that the said item is provided to the Bank without any cost.
- The Total Cost of Ownership (TCO) of LTO Tapes & Barcode Labels should be inclusive of all taxes, duties, levies etc. except GST. GST will be paid at actual.
- Vendor has to mandatorily declare the applicable Goods & Service Tax Percentage (GST %), Goods & Service Tax Amount & HSN / SAC Code in the commercial bid format. The applicable Goods & Service Tax will not be part of Total Cost of Ownership (TCO) calculation.
- Bank will deduct applicable TDS, if any, as per the law of the land.
- Further, we confirm that we will abide by all the terms and conditions mentioned in the Tender document.
- We hereby undertaking to the bank to comply with the secrecy provision pursuant to provision of Banking Regulation Act, 1949 and other applicable laws.
- Details to be provided for any commercial provided against “Any Other Charges”.

Date:

Place:

Seal & Signature of the bidder



Bidder's Eligibility Criteria

Annexure-A

Bidders meeting the following criteria are eligible to submit their Bids along with supporting documents. If the Bid is not accompanied by all the required documents supporting eligibility criteria, the same would be rejected:

i. Commercial:

S. No.	Eligibility Criteria	Compliance (Yes/No)	Documents to be submitted
1.	The Bidder must be an Indian firm / company/ organization registered under applicable Act in India.		Copy of the Partnership deed/Bye Law/ Certificate of Incorporation issued by Registrar of Companies along with Memorandum & Articles of Association and full address of the registered office.
2.	The Bidder must have an average turnover of minimum Rs.10 crore during last 3 Financial year(s).		Copy of the audited Balance Sheet and / or Certificate of the Chartered Accountant for Preceding three years.
3.-	The Bidder should be profitable organization (on the basis of Net Profit for at least 3 out of last 4 financial years)		Copy of the audited balance sheets along with profit and loss statement for corresponding years and / or Certificate of the Chartered Accountant
4.	Bidder should have experience of minimum 10 years in providing the product/services.		Copy of the order and / or Certificate of completion of the work. The Bidder should also furnish User Acceptance Report.
5	Client references and contact details (email/ landline/ mobile) of customers for whom the Bidder has executed similar projects. (Start and End Date of the Project to be mentioned) in the past (At least 3 client references are required)		1. 2. 3.
6.	Bidders should not have been blacklisted for deficiency in service by any Public Sector Bank during the last 5 years.		Bidder should specifically confirm on their letter head in this regard.



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7.	Bidder should have been in operation for minimum 10 years		Length of existence of Bidder should be mentioned.
8.	3 reference of the implementation in India should be provided for a similar deployment.		Bidder should specifically mention this on their letter head.
9	The Bidder should have the required logistics to supply the requisite tapes within time given and at the location decided by the Bank.		
10	The bidder should be an authorized partner of the major OEMs like HP, IBM, QUANTUM, IMATION, MAXELL, FUJIFILM, TANDBERG DATA and SONY.		
11	The tape drive must be compatible with MSL 8096 tape library.		

Documentary evidence must be furnished against each of the above criteria along with an index. All documents must be signed by the authorized signatory of the Bidder. Relevant portions, in the documents submitted in pursuance of eligibility criteria, should be highlighted.

Signature

Seal of Company