

REQUEST FOR PROPOSAL (RFP)
FOR
SELECTION OF VENDOR FOR MAINTENANCE CONTRACT OF
UPS SYSTEMS
THROUGH COMPREHENSIVE ANNUAL MAINTENANCE
CONTRACT FOR BRANCHES/OFFICES UNDER
REGIONAL OFFICE: CHANDALI
FOR
PERIOD 16.04.2021 TO 31.03.2022
RFP REF NO. BUPB: ROCHA: P&E: RFP: UPS: 2021-22
DATE: 24.03.2021

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TENDER FOR AMC OF UPS SYSTEMS

BARODA UP BANK, REGIONAL OFFICE, Chandauli invites sealed tender for Comprehensive AMC of 3 KVA/5 KVA [Numeric, ACPL, Rainbow] installed at our Branches and Regional Office situated at Chandauli District.

UPS SPECIFICATIONS: 3 KVA/5 KVA [Numeric, ACPL, and Rainbow]

ELIGIBILITY:

- Only those vendors who have minimum Three-year experience of AMC of UPS in PSU's, Government organizations/Private banks/Engineering colleges etc. (attach copies of service allotment and satisfactory service letter from institution).
- The Bidder should have/will setup local service support office at Chandauli/Varanasi.

VALIDITY OF RATES:

- The Rate Contract with the selected vendor will be valid up to a period of two Year from the date of acceptance of the rates.
- Under the comprehensive AMC, the defective/Non-functioning parts like Logic card, Main Card, Charging Card, Display, Driver Card, Transistors, Transformers, Bypass Rotator Switch, etc. of equipment's spares will be replaced without any cost.
- Earnest Money Deposit (EMD): Earnest Money Deposit of Rs. 25,000.00 {Rupees Twenty-Five Thousand Only) has to be submitted by the way of Demand Draft/ Banker's Cheque/ Pay Order drawn in favour of "Baroda UP Bank" payable at Chandauli. Earnest Money Deposit will not carry any interest.
 - The Earnest Money Deposit of unsuccessful bidders will be refunded accordingly in due course.
 - The Earnest Money Deposit of the successful bidder shall be refunded one month after successful completion of CAMC tenure subject to renewal of CAMC if any.
 - Under the Government guidelines "Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2018" interested MSEs firms may submit their quotation with all relevant documents and valid certificate for relaxation of EMD.

क्षेत्रीय कार्यालय: अलीनगर, गुप्ता पेट्रोल पंप के पास, मुगलसराय, चंदौली, उ०प्र० 232101, दूरभाष-05412251038

Regional Office: Alinagar, near Gupta Service Station, Mughalsarai, Uttar Pradesh 232101

Email: ROCHAN@barodauprb.co.in

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बड़ौदा यू.पी. बैंक
Baroda U.P. Bank

BID SUBMISSION:

- The sealed tenders must reach the **COMPLETED IN ALL RESPECT LATEST BY 2:00 PM ON 15.04.2021.** Bids received after that shall not be entertained.

THE REGIONAL MANAGER,
Baroda U.P. Bank Regional Office
Alinagar, near Gupta Service Station, Mughalsarai, Uttar Pradesh - 232101
E-mail Address: Planning.ROCHAN@barodauprrb.co.in

- Bids must be submitted through hand to hand or through registered Post.
- The Bid submission is as per mentioned guidelines only.

>> The bid must contain two Envelopes as per procedure given below.

>> FIRST ENVELOPE MUST CONTAIN ALL THE DOCUMENTS GIVEN BELOW:

- Annexure - A duly filled with all the details.
- Details of infrastructure for providing proper services.
- Attested photocopy of document of registration of firm along with GSTIN No.
- Photo copy of PAN Number duly attested.
- Photo copy of GSTIN number duly attested.
- Photo copy of income tax Return for the last two years duly attested.
- The entire tender document duly signed by the vender as a mark of acceptance of term and conditions of the tender document.
- All the documents should be self-attested along with stamp of the Firm.

IF ANY OF THE ABOVE DOCUMENTS IS/ARE NOT SUBMITTED OR IF SUBMITTED BUT IS NOT DULY ATTESTED, THE BID WILL BE REJECTED & PRICE BID WILL NOT BE OPENED.

IT MUST BE MENTIONED ON ENVELOPE "DOCUMENT SUBMITTED FOR BID OF AMC of UPS Systems".

>> SECOND ENVELOPE MUST CONTAIN ALL THE DOCUMENTS GIVEN BELOW:

- SECOND ENVELOPE MUST CONTAIN ONLY PRICE BID, DEMAND DRAFT AND NOTHING ELSE.
- The price bid must be submitted on the prescribed format (Annexure-B) along with document.
- Price bid will not be accepted on any other format or document.
- It must be clearly mentioned "PRICE BID OF AMC FOR UPS SYSTEMS".

>> BOTH TWO ENVELOPES MUST BE KEPT IN THIRD SEALED ENVELOPE AND SUPERSCRIBED "BID FOR AMC OF UPS SYSTEM".

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OTHER TERMS AND CONDITIONS:

- The registration number of the firm along with the GSTIN no. allotted by the authorities must be submitted.
- PAN number of the firm allotted by the income tax authorities should be submitted. (Without PAN & GSTIN Registration the vendor's bid would become invalid and same shall be rejected).
- The bid must accompany the income tax returns for the last three years.
- Conditional tenders shall not be accepted on any ground and shall be rejected straight away.
- Any deviation of the conditions given by the purchaser will not be accepted and the bid will be rejected without assigning any reasons.
- If any clarification is required, the same should be obtained before submitting the bid.
- The entire tender document must be signed with the seal and attached as mark of acceptance of terms and conditions.

PROCESS & TIME FRAME:

Bids will be opened on 15.04.2021 at 03:00 PM at Regional Office, Chandauli. Bidders can depute their representative (only one) to present at the time of opening & processing of bid. No separate intimation will be given in this regard to the bidders.

EVALUATION OF BIDS:

- Quoting incredibly low value with a view of subverting the tender process shall be rejected straight away.

LIQUIDATED DAMAGES:

- The service call will be attended within 24 hours. In case you fail to repair the UPS within 24 hours, you have to provide a stand by UPS till the faulty UPS is repaired.
- In case of delay in attending complaint, liquidated penalty of Rs. 200 per day will be deducted and for delay of more than one week AMC payment for that Branch will be deducted.

SINGLE POINT OF CONTACT FOR SUPPORT:

- Bidder has to provide details of single point of contact viz. designation, address, email address, telephone/mobile No. for communicating and service support as per Annexure-A.

PAYMENT TERMS:

- Payment will be made by Regional Office on Quarterly basis subjected to the satisfactory report of your services.

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