

REQUEST FOR PROPOSAL (RFP)

FOR

SELECTION OF VENDOR FOR MAINTENANCE OF UPS
THROUGH COMPREHENSIVE ANNUAL MAINTENANCE
CONTRACT FOR BRANCHES/ OFFICES

UNDER BHADOHI REGION



TENDER FOR AMC OF UPS SYSTEMS

BARODA UP BANK, REGIONAL OFFICE, Bhadohi invites sealed tender for Comprehensive AMC of 3 KVA/ 2 KVA UPS [Numeric, ACPL, Rainbow, BPE and Luminous] installed at our Branches and Regional Office situated at Bhadohi/Jaunpur/Varanasi District.

Last Date and time for receipt of Bid: **01.03.2023 till 01:00 PM**

Date and time of opening of Bid Address for communication:

Date and Time: 01.03.2023 at 05:00 PM
THE REGIONAL MANAGER,
Baroda U.P. Bank Regional Office
Chauri Road, Tiwari Bhavan, Sant Ravidas Nagar- 221401
E-mail Address: planning.robhad@barodauprrb.co.in

UPS SPECIFICATIONS: 3 KVA/2 KVA [Numeric, ACPL, BPE, Rainbow and Luminous]

ELIGIBILITY:

- Only those vendors who have minimum three year experience of AMC of UPS in PSU's, Government organizations/Private banks/Engineering colleges etc. (attach copies of service allotment and satisfactory service letter from institution).
- The Bidder should have/will setup local service support office at Bhadohi/Jaunpur/Varanasi
- The firm/Company should not have been blacklisted by any public sector/bank/PSU/Government department in the past.

VALIDITY OF RATES:

- The Rate Contract with the selected vendor will be valid up to a period of two years from the date of acceptance of the rates.
- Under the comprehensive AMC, the defective/Non-functioning parts like Logic card, Main Card, Charging Card, Display, Driver Card, Transistors, Transformers, Bypass Rotator Switch, etc. of equipment's spares will be replaced without any cost.
- **Earnest Money Deposit (EMD):** Earnest Money Deposit of Rs. 10,000/- (Rupees Ten Thousand Only) has to be submitted by the way of Demand Draft I Banker's Cheque/ Pay Order drawn in favour of "Baroda UP Bank" payable at Bhadohi. Earnest Money Deposit will not carry any interest.
 - The Earnest Money Deposit of unsuccessful bidders will be refunded accordingly in due course.
 - The Earnest Money Deposit of the successful bidder shall be refunded one month after successful completion of CAMC tenure subject to renewal of CAMC if any.



- Under the Government guidelines "Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2018" interested MSEs firms may submit their quotation with all relevant documents and valid certificate for relaxation of EMD.

BID SUBMISSION:

- The sealed tenders must reach the **COMPLETED IN ALL RESPECT LATEST BY 01:00 PM ON 01.03.2023.** Bids received after that shall not be entertained.
- Bids must be submitted through hand to hand or through registered Post.
- The Bid submission is as per mentioned guidelines only.

>> The bid must contain two Envelopes as per procedure given below.

>> FIRST ENVELOPE MUST CONTAIN ALL THE DOCUMENTS GIVEN BELOW:

- Annexure - A duly filled with all the details.
- Details of infrastructure for providing proper services.
- Attested photocopy of document of registration of firm along with GSTIN No.
- Photo copy of PAN Number duly attested.
- Photo copy of GSTIN number duly attested.
- Photo copy of income tax Return for the last two years duly attested.
- The entire tender document duly signed by the vender as a mark of acceptance of term and conditions of the tender document.
- All the documents should be self-attested along with stamp of the Firm.

IF ANY OF THE ABOVE DOCUMENTS IS/ARE NOT SUBMITTED OR IF SUBMITTED BUT IS NOT DULY ATTESTED, THE BID WILL BE REJECTED & PRICE BID WILL NOT BE OPENED.

IT MUST BE MENTIONED ON ENVELOPE "DOCUMENT SUBMITTED FOR BID OF AMC of UPS Systems".

>> SECOND ENVELOPE MUST CONTAIN ALL THE DOCUMENTS GIVEN BELOW:

- SECOND ENVELOPE MUST CONTAIN ONLY PRICE BID, DEMAND DRAFT AND NOTHING ELSE.
- The price bid must be submitted on the prescribed format (Annexure-B) along with document.
- Price bid will not be accepted on any other format or document.
- It must be clearly mentioned "PRICE BID OF AMC FOR UPS SYSTEMS".

>> BOTH TWO ENVELOPES MUST BE KEPT IN THIRD SEALED ENVELOPE AND SUPERSCRIBED "BID FOR AMC OF UPS SYSTEM".

EVALUATION OF BIDS:

- Quoting incredibly low value with a view of subverting the tender process shall be rejected straight away.

LIQUIDATED DAMAGES:

- The service call will be attended within 24 hours. In case you fail to repair the UPS within 24 hours, you have to provide a stand by UPS till the faulty UPS is repaired.
- In case of delay in attending complaint, liquidated penalty of Rs. 200 per day will be deducted and for delay of more than one week AMC payment for that Branch will be deducted.



