



बड़ौदा यू.पी. बैंक
Baroda U.P. Bank

Date: 02.12.2024

Tender Notice

TENDER FOR STATIONERY PRINTING

Baroda U. P. Bank, Regional Office, Pratapgarh invites sealed tender for various stationery Printing as per branches requirement from all Bank's Empanelled printer .

1. Tender issuing date : 02.12.2024
2. Last date for submission of tender : 11.12.2024 at 12.00 PM
3. Date for opening of tender : 11.12.2024 at 03.00 PM
4. Tender to be address to : The Regional Manager
Baroda U. P. Bank,
Regional Office- Pratapgarh
City Road, Near Meera Bhawan, Pratapgarh
Pin-230001

Terms and condition of tender:

- Rates should be quoted on the space provided in annexure-I (attached) only. No other sheet/form should be used for quoting rates.
- The competent authority (bank) does not bind them to accept the lowest or to give any reasons for its decision of acceptance or rejection of tenders.
- Incomplete in any respect or conditional tender shall liable to be rejected.
- Rates quoted only by Existing Bank's Empanelled Printers will be consider/accepted.

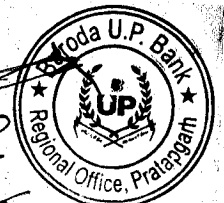
Other conditions:

- The registration number of the firm along with GST no. allotted by the authorities must be submitted.
- The entire tender document must be signed with the seal and attached as mark of acceptance of terms and conditions.
- PAN NUMBER of the firm allotted by the income tax authorities should be submitted (without which the vendor's bid would become invalid and shall be liable to reject)
- Conditional tender shall not be accepted on any ground and shall be rejected straight.
- Any deviation of the conditions given by the purchaser will not be accepted and bid will be rejected without assigning any reasons.
- If any clarification is required the same should be obtained on E-Mail pe.prtro@barodauprrb.co.in before submitting the bid.
- Bank (Regional office) reserve the right to accept or reject any bid whole or in parts without assigning any reason thereof.
- Bank's decision will be final and no correspondence will be entertained in this regard.

क्षेत्रीय कार्यालय, मीरा भवन, सिटी रोड, प्रतापगढ़-230001, दूरभाष: 05345-220235

Regional Office, Meera Bhawan, City Road, Pratapgarh-230001, Telephone: 05345-220235

e-mail: roprat@barodauprrb.co.in





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Baroda U.P. Bank

- In case of delays in submission/non submission of bids, Bank will not assume any responsibility.
- Bank may reject any or all quotations without assigning any reason.
- Material must be used same and of standard quality as mentioned in quotation which is accepted by you at the time /period of allotment of any work order.
- Sample of paper will be enclosed with quotation.


Tender submission:

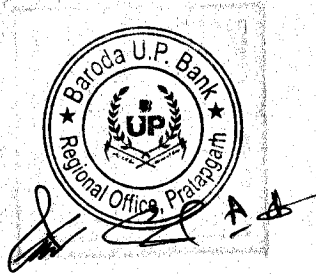
Submission of tenders in sealed envelope super scribing "TENDER OF STATIONERY PRINTING" addressed to Regional Manager Baroda U. P. Bank, Regional Office, Pratrapgarh, City Road, Near Meera Bhawan, Pratapgarh - 230001, and Complete in all respect latest by 12.00 P.M. dated 11.12.2024. Tenders received after that shall not be entertained.

Tender must be submitted through hand to hand or through registered post.

Evaluation of tender:

Quoting incredibly low value of items with a view of subverting the tender process shall be rejected straight away.


Assistant General Manager





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Baroda U.P. Bank

General Information

Name of the Printer.....

Address for correspondence.....

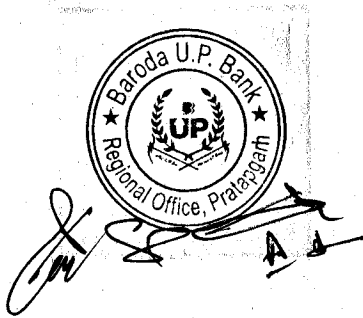
Permanent Address.....

Telephone No/Mobile No.....

PAN NO.....

GST No.

Email Id.....



क्षेत्रीय कार्यालय, मीरा भवन, सिटी रोड, प्रतापगढ़-230001, दूरभाष: 05345-220235

Regional Office, Meera Bhawan, City Road, Pratappgarh-230001, Telephone: 05345-220235

e-mail: roprat@barodauprb.co.in

Quotation Form (Annexure-I)

SPECIFICATIONS

Sl.	Name of Item	F.No.	SIZE in cm	PAPER TYPE & GSM	No. of Leaves excluding cover	PRINTING	PACKING	Quantity	QUOTED	
									RATE PER UNIT (in Rs.) (Excl. of GST)	Total Amt. Rs.(excl. of GST)
A	B	C	D	E	F	G	H	I	J	K (INR)
1	S.B. Withdrawal Slip	F-292	18 cm x 10.5 cm	70 GSM Century/sirpur/ballarp ur/ Andhra/orient white	100 leaves pad	Single side in two colour biligual printing with bank's emblem. One LBS straw board at bottom & full craft paper on top & paste	Packet of 20 pads in craft paper with paper label indicating Form Number, name & quantity(BOLD) on each packet. Three packets of 20 pads in one bundle tied with string.	10000 Pad		
2	Account Opening Forms for Individuals	F-401	28.5 cm x 63.5 cm making -3- parts of A4 size (Only one paper sheet- main sheet)	80 GSM paper of Century/sirpur/ballarpur/Andhra/orient	Single leaf with two folds(after folding size will be 28.5 cm x 21.1 cm)	Both side printing in two color.	200- Forms per packet in craft paper packing with label there on showing type of form.	30000 Forms		
3	Common Deposit Slip	F-405	28 cm x 11 cm	70 GSM Century/sirpur/ballarp ur/ Andhra/orient white	100 leaves pad	Printing on one side in English & other side in Hindi and hard perforation bounded with one LBS straw board at bottom & full craft paper on top & paste	Packet of 20 pads in craft paper with paper label indicating Form Number, name & quantity(BOLD) on each packet. Three packets of 20 pads in one bundle tied with string.	10000 Pad		
4	Transfer Voucher	F-290	18 cm x 13.5 cm	57 GSM Century/sirpur/ballarp ur/ Andhra/orient white	100 leaves pad	Single color printing on one side only. 100 leaves gum pad with one LBS straw board at bottom & full craft paper on top & paste	Packet of 20 pads in craft paper with paper label indicating Form Number, name & quantity(BOLD) on each packet. Three packets of 20 pads in one bundle tied with string.	2000 Pad		
5	Voucher Cover	Cover	7.5x9.5 inch	18Kg Sirpur Triplex Board, Mustard Yellow	2x100 one side printed and Plain Bottom, loose sheet card	One side printing on one leaf only & other leaf will be blank, 100 sets of leaves will be packed properly	Packet of 100	20000 Set		



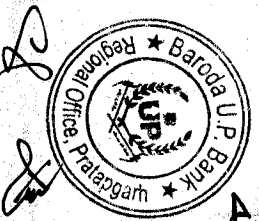
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Quotation Form (Annexure-I)

SPECIFICATIONS

Sl.	Name of Item	F.No.	SIZE in cm	PAPER TYPE & GSM	No. of Leaves excluding cover	PRINTING	PACKING	Quantity	QUOTED	
									RATE PER UNIT (in Rs.) (Excl. of GST)	Total Amt. Rs.(excl. of GST)
A	B	C	D	E	F	G	H	I	J	K (I*J)
6	Loan for Salaried Employees- Documentation Booklet	DB-04	22 cm x 26.5 cm	Inner Pages 80 GSM SS Maplittho- Orient/Century/Triident mills Cover Pages 140 GSM Cardsheet White Color Orient/Seshasayee/Star mills	16 leaves/32 pages	Single color printing on cover page (1, 2 & 3 only) and inside pages. Book binding with staples and side rexine pati	Packing of 50 booklets in each packet should be packed in Kraft paper with paper label indicating Name & Quantity (BOLD) on each packet.	2000 Pcs		
7	CBS Passbook	PB-01	14.4 cm x 10.5 cm (close site)	Inner Pages 70 GSM Century/ Sirpur/Ballarpur (Andhra/Orient white Maplittho Cover Pages 230 GSM Ballarpur Art Card	8 leaves/16 pages excluding cover	4 color printing on front & back page & single color printing on inside cover (2 & 3) & other inner pages. Each Passbook should be centre stitched with a fine quality thread.	Packing of 200 passbooks in each packet & 4 Packets in a bundle. Passbook should be packed in craft paper with paper label indicating Form Number, name & quantity (BOLD) on each packet.	100000 Pcs		
8	PMUJB Form	Form	28.2 cm x 22.2 cm	70 GSM SS Maplittho- Orient/Century	1x100 leaves gum pad	100 Leaves gum pad one side printing hard base with one cover page	Packing of 50 pad in each packet should be packed in kraft paper with paper label indicating name & quantity (bold) on each packet	200 Pad		
9	PMSBY Form	Form	28.2 cm x 22.2 cm	70 GSM SS Maplittho- Orient/Century	1x100 leaves gum pad	100 Leaves gum pad one side printing hard base with one cover page	Packing of 50 pad in each packet should be packed in kraft paper with paper label indicating name & quantity (bold) on each packet	500 Pad		
10	ATM Form	Form	28.2 cm x 22.2 cm	70 GSM White Sirpur / Centuary Mills	1x100 leaves gum pad	100 leaves gum pad one side printing, hard base & cover page extra	Packing of 50 pad in each packet should be packed in kraft paper with paper label indicating name & quantity (bold) on each packet	300 Pad		
11	Mobile Banking Form	Form	28.2 cm x 22.2 cm	70 GSM SS Maplittho- Orient/Century	1x100 leaves gum pad	100 Leaves gum pad one side printing hard base with one cover page	Packing of 50 pad in each packet should be packed in kraft paper with paper label indicating name & quantity (bold) on each packet	300 Pad		



Quotation Form (Annexure-I)

Sl.	Name of Item	F.No.	SPECIFICATIONS							Quantity	QUOTED RATE PER UNIT (in Rs.) (Excl. of GST)	Total Amt. Rs.(excl. of GST)
			SIZE in cm	PAPER TYPE & GSM	No. of Leaves excluding cover	PRINTING	PACKING	I	J			
A	B	C	D	E	F	G	H	I	J	K (IxJ)		
12	RTGS/NEFT Form	F-404	28.2 cm x 22.2 cm	70 GSM Century/sirpur/ballarp ur/ Andhra/orient white	100 leaves pad	Both side printing one side in English & other side in Hindi in royal blue with hard perforation, 1 LBS straw board at bottom & full craft paper on top & paste	Packets of 5 pads in craft paper with paper label indicating Form Number ,name & quantity(BOLD) on each packet.Four packets of 5 pads in one bundle tied with string.	300 Pad				

TERMS AND CONDITIONS :-

- 1 Printing should strictly be done as per the specifications given herewith only (including paper quality)
- 2 Proofs and paper specimen must be got approved from our **Regional Office** before printing as stamped **APPROVED FOR PRINTING** and duly signed by the bank official.
- 3 Only Offset printing will be accepted
- 4 Supply should be made within 15 days from the date of receipt of order.
- 5 Supply shall be effected at our regional offices Pratapgarh.
- 6 Above rates are net hence no transportation/freight/delivery charges etc. are payable extra. **Only applicable GST will be paid extra.**
- 7 Part supply /execution of the work ordered will not be accepted.
- 8 Non-adherence to the above terms and conditions will make the supply liable for rejection.
- 9 Abbreviated name of Printer/month/year/Quantity(printed for whole bank) should be marked on each item.
- 10 All disputes subject to Pratapgarh jurisdiction only.
- 11 **No deviation in paper/Specification allowed.**

Date :

Signature & Seal Of Printer

